Furman University
2019-2020 Teaching Fellowship Program
For Fall 2019, Spring 2020 & Summer 2020
www.furman.edu/engaged

Program Definition: The Teaching Fellowship program offers the opportunity for teaching fellows to work with Furman faculty throughout the academic year. It is designed to provide Teaching Fellows with substantive experiences in teaching and learning by exposing them to innovative course design, development, and delivery. Each $600 fellowship assumes four to five hours of activity per week during fall or spring term. Courses taught in May X and Summer I and Summer II are also eligible, with an expected workload of 10 or more hours per week.

A limited number of more extended Summer Teaching Fellowships are also available. These Fellowships are distinct from a Fellowship in Summer I or Summer II courses. They require a more substantive engagement with innovative course design and development for future course(s). The Fellow is expected to work part-time or full-time for the better part of the summer. Funding and work schedule are negotiable and thus faculty need to discuss proposals in advance with Dr. Erik Ching, Director of Undergraduate Research (294-2119, erik.ching@furman.edu), preferably prior to April 1, 2020—in the event that the Fellow will require oncampus housing.

Eligibility: Faculty in all academic departments are eligible to apply for Teaching Fellows for activities related to their courses. However, requests for resources to support FYW courses are not funded by the Teaching Fellowship Program. Those requests should be directed to the First Year Seminar Committee.

Fellows will usually be seniors who have a GPA of 3.0 or better in their majors. Academic credit may not be awarded for the fellowship. Any questions concerning the eligibility of a student should be directed to Dr. Erik Ching, Director of Undergraduate Research.

Application Deadlines: Submit applications electronically (name the file “YourlastnameTeaching2019-20”) to undergradresearch@furman.edu. Applications will be considered on a rolling basis, up to one week prior to the start of the term in question. Obviously, the sooner an application is submitted, the better. Applications for summer-long Teaching Fellowships will be considered on a rolling basis.

Guidelines:
1. The Teaching Fellowship is intended to promote creative collaborative opportunities for students to assist faculty in developing new and/or innovative assignments, projects, or organization of a course. Faculty receiving Teaching Fellows must commit themselves to closely supervising each Fellow and to involving the Fellow meaningfully in the teaching project. As junior colleagues of faculty members, Teaching Fellows should not be used as clerical staff or as classroom monitors. Fellows should not replace faculty in the grading of academic work.
2. The program is not intended for a course that needs a Fellow as part of its regular maintenance. Courses that require regular teaching assistant support should receive funding from their departments.
3. Faculty awarded a Teaching Fellow are expected to submit a short summary report to the UR Office during the following semester.

Criteria for Evaluation: The Fellows Committee will use the following criteria as the basis for awarding Teaching Fellowships:
1. Quality of the teaching project proposed. We are looking for creative proposals that help faculty explore and develop innovative teaching methods that result in quality educational opportunities for their students.
2. The degree to which the Teaching Fellow is meaningfully involved in the course.
3. Availability of support for a Teaching Fellow from other sources.
THE 2019-20 TEACHING FELLOWSHIP PROGRAM
FACULTY APPLICATION

Name your file “YourlastnameTeaching2019-20”
Submit electronically to undergradresearch@furman.edu

FACULTY NAME:

DEPARTMENT:

DEPARTMENT CHAIR:

List the name(s) of the student(s), course(s), and term(s) for the proposed project.
Attach a student application form for each fellow nominated.

<table>
<thead>
<tr>
<th>STUDENT(S)</th>
<th>COURSE(S) - NUMBER &amp; TITLE</th>
<th>TERM(S)</th>
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1) Please describe the planned activities and/or responsibilities of the Teaching Fellow.

2) If this is the first time you are applying for a Teaching Fellow for this course, please describe the ways in which you expect the presence of the Fellow to impact/improve the course(s).

3) If you have received a Fellow in the past, please list the course(s), term(s) and year(s) of previous support and describe how the Fellow(s) affected the quality of instruction in the course. Describe changes, if any, in the Fellow’s activities in this current application. If the Teaching Fellow has become an indispensable part of your course, what attempts have you made to seek more permanent sources of support for this position?

4) If you have not selected a specific student for this project, list any special skills and/or experiences that the student needs to participate in the project.

Please share your answers (or an appropriate portion of your application) with your student(s) to better encourage student understanding of what will be involved—both intellectually and logistically. This will enhance the quality of the student essay portion. Please ensure that the students have a good understanding of your expectations for the type of work they will be performing for the duration of the teaching fellowship.

Your department chair must submit an endorsement of your proposal. Please email a copy of this completed application to your department chair, and ask her/him to forward it to: undergradresearch@furman.edu.

DEPARTMENT CHAIR ENDORSEMENT:

I have read the guidelines and criteria for evaluation for the Teaching Fellowship program. Having consulted with faculty name, I am confident that this proposal for name of course or project is designed to promote effective teaching and to give substantive experiences to the Teaching Fellow(s). (Chairs – Please add any additional information that you deem appropriate.)
2019-20 TEACHING FELLOWSHIP PROGRAM
STUDENT APPLICATION
(Attach a student application form for each fellow nominated.)

STUDENTS: Submit this form to the faculty member with whom you will be collaborating.

Faculty Supervisor: Course(s):

Student Name:

Student ID#:

Furman email:

Local phone:

Expected Graduation Date:

Major(s): Overall GPA: Major(s) GPA:

List the courses (numbers and titles) completed in the major:

List non-major courses (numbers and titles) completed that would be relevant to this teaching project:

List any other special skills and/or experiences that are relevant to this proposed Fellowship:

Write an essay that addresses the following:
Why do you want to participate in this Fellowship?
What are your learning objectives for it?
How do you perceive your role in the course? Describe the specific activities that you expect to engage in.
How does this Fellowship relate to your interests, previous studies, and future education and/or career plans?
(Give specific examples related to particular courses and experiences.)

Please note that the quality and thoughtfulness of the essay plays an important role in the Committee’s deliberations in the awarding of this competitive fellowship.