

Job Title: *RISE Intern: City of Greenville*

Internship Description

This internship is part of the Riley Institute Summer Experience (RISE). RISE interns will work with an organization for 10 weeks over the summer to increase the organization's capacity for community impact work, helping them address critical public issues. Additionally, RISE interns will meet weekly on Furman's campus to work on internship goals and learn about various career paths related to community impact and/or public policy work.

The City of Greenville's mission is "To enhance the quality of life for residents, businesses, and visitors through exceptional service and responsible stewardship of public resources."

In practice, this means the city focuses on:

- Delivering high-quality municipal services
- Managing public resources responsibly
- Supporting a vibrant economy and community
- Maintaining strong public safety and infrastructure

The City's vision centers on Greenville continuing to be a thriving, inclusive, and innovative community with a high quality of life for residents, businesses, and visitors. This aligns closely with the broader strategic direction reflected in plans like GVL2040, which emphasize balanced growth, engaged citizens, and a strong quality of life.

The City of Greenville lists several core values that guide decision-making and public service:

- Integrity – Acting with honesty and accountability
- Creativity – Encouraging innovation and new ideas
- Conscientiousness – Being diligent and responsible in public service
- Fairness – Treating all people equitably
- Courage – Doing what is right even when difficult
- Collaboration – Working with residents, partners, and stakeholders
- Excellence – Striving for high performance and quality service
- Compassion – Serving the community with empathy and care

The RISE intern with the City of Greenville will gain hands-on experience in municipal government by actively participating in the day-to-day operations of the City of Greenville. The intern will attend City Council meetings, committee meetings, and other official council functions, as well as meetings of key city boards and commissions. Through this exposure, the intern will observe how policy decisions are discussed, debated, and implemented at the local government level.

The intern will also have the opportunity to shadow City Council members and the Mayor to better understand the responsibilities of elected officials, including constituent engagement,

policy development, and collaboration with city staff. In addition, the intern will spend time with various city departments to learn how municipal services are delivered and how different divisions work together to support city priorities.

A core component of the internship will include assisting with research on policy issues, community concerns, and emerging topics relevant to the City Council and staff. The intern may help gather data, summarize information, and prepare background materials that support informed decision-making.

Expected learning outcomes & professional skills: Overall, this internship is designed to provide a comprehensive introduction to local government, offering practical insight into public service, city operations, and the policymaking process while supporting the work of council and staff.

Work setting: The internship will include a mix of remote and in-person work, including two days a week at Switchyards (1263 Pendleton Street) with City Council member Tina Belge and time at City Hall (206 South Main Street). The intern will also shadow other departments in-person and will participate in public meetings and functions (times will vary). Flexibility and transportation are required.

Training and support: City Council member Tina Belge will serve as the intern's site supervisor and mentor. They will work together for 8 hours each week, which will include regular check-ins to discuss progress and learning outcomes.

This is a full-time (35 hrs/wk) internship, spanning 10 weeks during the summer (June 8 – August 14). Supervisors may grant up to 5 days off, in addition to any summer holidays observed by the organization.

Students hired for a RISE internship should apply for funding, transcript credit, and discounted campus housing through Furman's internship office *by March 31, 2026*. In addition to the stipend received from the internship office, the Riley Institute will cover the cost of campus housing for students living on-campus.

To learn more about the RISE internship program, visit

<https://www.furman.edu/riley/students/students/rise/>.

To learn more about the City of Greenville, visit <https://www.greenvillesc.gov/>.

Eligibility

Applicant Type: Greenville Area Applicants

Class Level: Any

Position Information

Title: RISE Intern: City of Greenville

Employer Name: The Riley Institute at Furman University

Organization Description

The Riley Institute empowers emerging and established leaders—across sectors and throughout society—with the knowledge and tools to advance equity and drive social and economic progress in South Carolina and beyond. We work to strengthen public education; promote the power of diversity to help teams, organizations, and communities thrive; and elevate informed, evidence-based approaches to critical public issues. In all it does, the institute is committed to nonpartisanship and a bias-free path to change.

No. of Openings: 1

Wage/Salary: Eligible to apply for \$3,500 funding through Furman’s internship office

Qualifications:

- Great communicator
- Punctual
- Interested in public service and government
- Has a love of research and public policy
- Ability to work flexible hours
- Ability to work both collaboratively and independently
- Possess a valid SC Driver’s License and/or reliable transportation for work-related travel

Application Instructions

Here is how to apply: To apply for this position, please complete the online application linked below. You will be asked to upload a resume and answer a few questions (250 words max per question). You will also need to provide the names of two references (faculty or staff on campus preferred). You may apply for up to two RISE internships with a single application. If you do so, please make sure that you have thoroughly read the job description for each internship you apply for. Please email Kendall Gallagher-King with questions:

kendall.gallagher@furman.edu.

Applications are due no later than Monday, March 16, 2026. The Riley Institute will follow up with successful applicants via email to schedule an interview.

Apply here: <https://www.furman.edu/riley/students/students/rise/>

Contact Information

Share Contact Information: Yes

Title: Director, Riley Institute Student Programs

Contact Name: Kendall Gallagher-King

Address: 3300 Poinsett Hwy, Greenville, SC 29613

Contact Email Address: kendall.gallagher@furman.edu

Phone Number: 864-294-3569

Posting Information

Location: Greenville, SC, USA

Internship Available In? FT Summer

Days/Hours of Duration: 10 weeks, June to August

Internship Category: Riley; Government; Community Services/Non-profits;
Finance/Investments; Data Analysis; Economic/Business Development

Industry: Government; Community Services/Non-profits; Finance/Investment; Economic
Development