

## **OLLI CURRICULUM ENHANCEMENT GRANTS Overview**

The OLLI Curriculum Enhancement Grants (CEG) program was created to enhance OLLI course offerings by providing financial assistance to OLLI members and instructors who have been with OLLI for at least six terms and who desire to expand their knowledge and develop new courses or create new focus areas or Special Interest Groups or series of seminars or other offerings.

Members and instructors may apply for grants up to \$2,000. The committee reserves the right to award an amount less than requested. The types of expenses funded by the grants might include cost of attending workshops; participating in conferences; publishing or marketing books or other publications; various research materials; and travel required to pursue fields of study. Grant funds cover the recipient only and cannot be used for a spouse or other traveling companion.

OLLI members receiving grants will be required to share the results of their work with OLLI membership within two years of being awarded the OLLI CEG. For example, the grantees might create a new OLLI course or workshop, present a series of readings of their work, or develop a new focus area within OLLI such as a new committee or Special Interest Group. The grantees will also be required to submit written evaluations of their experiences with both their projects and their sharing or outreach to the membership.

## **OLLI CURRICULUM ENHANCEMENT GRANT Requirements**

1. Applicants must have been OLLI members for at least six terms (not necessarily consecutive).
2. Projects must be consistent with OLLI at Furman's mission and vision.
3. Applications for grants are due by October 1 or March 1 each year and must be submitted in hard copy format. The OLLI Curriculum Enhancement Grant (CEG) Committee will meet in October and in March to review and to recommend awards to the OLLI Council. Fall applicants will be notified in November and Spring applicants in April. The grants will be publicly announced at the OLLI Annual Spring Luncheon.
4. Grant funds will be used to reimburse grantees for documented expenses consistent with their approved applications, and will not be distributed prospectively. Grants may not be used for debt relief or for purchase of software or media materials that cannot be shared with the membership.
5. The grant will be funded when the applicant submits documented (original receipts only) expenses consistent with the approved application and a written evaluation of the experience.
6. The outcome of each applicant's project must be shared with the membership within two years of receipt of the funding, in a form approved by the Grant Committee.
7. Grantees must submit two written reports of their experiences in carrying out their projects, one due upon completion of the project and another upon completion of the sharing of the projects with the membership. If this latter requirement is not met, grantee will be expected to return fifty percent of the grant funds received back to the program before he/she is able to teach again at OLLI.
8. A member or instructor who has been awarded a CEG may not apply for another grant for two years after being awarded the grant.
9. All questions must be completed in their entirety. An incomplete application will be returned to the applicant and not reviewed until completed. Receipt of funding comes with the expectation that you are willing to share your experience and expertise with the OLLI membership.

## OLLI CURRICULUM ENHANCEMENT GRANT APPLICATION

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: Home \_\_\_\_\_ Cell \_\_\_\_\_

Email address \_\_\_\_\_

Applicants must have at least 6 terms of OLLI experience (do not have to be consecutive). Do you meet this requirement?

Education: High School (Name and City/State) \_\_\_\_\_ College (Degree/Certificate & Major) \_\_\_\_\_ Post-Graduate (Degree/Certificate & Major) \_\_\_\_\_

Work Experience:

Title of your Project:

Date and Duration of Project:

Brief description of project. Optional materials, such as brochures discussing or depicting the project, may be submitted, but are not required.

Describe how you expect to bring your experience back to enrich the OLLI membership. (Must be within two years of being awarded your grant.) If you plan to offer a course, into which curriculum category does it fall (see list in OLLI brochure).

Estimated Cost of Project: (amount requested from OLLI not to exceed \$2000. Committee reserves the right to award an amount less than \$2000.) Please attach a detailed budget of your proposal along with a project time line.

Note: Upon completion of the project, a written report of your activity is required. Receipt of funding comes with the expectation that you are willing to share your experience and expertise with the OLLI membership. A second written report of sharing your results is required.

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_