

**2020 Intern Summer Fellowship Application**

**Section 1: Student Information**

Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ ID\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Last First Middle

Furman Email:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Anticipated Graduation Month:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Year:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Major 1:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Major 2:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Minor:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Are you a recipient of any of the following:

\_\_\_ Hollingsworth \_\_\_\_Townes \_\_\_\_Duke \_\_\_Lay \_\_\_\_Pathways \_\_\_\_Other \_\_\_ Not Applicable

*If you checked Other above, please indicate your scholarship here:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

*Please check all that apply.*

I am applying for:

\_\_\_ A fellowship to provide financial assistance to help support a full-time (280-320 hours over 8-12 weeks), unpaid or low-paid summer internship or off-campus summer research (NOTE: Please complete and submit all 3 parts of the application by **March 31**, **2020**).

\_\_\_ Consideration for the Furman Summer Fellows On-Campus Housing Rate and Assignment (NOTE: Please complete and submit Sections 1 and 2 of this application by **March 31, 2020**).

\_\_\_ 0 credit through Internship Course TFA-003 (NOTE: Please complete and submit Sections 1 and 3 of this application by **March 31, 2020**).

Organization where you will intern:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Street City State Zip Code Country

Start Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ End Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

MM/DD/YYYY MM/DD/YYYY

Work Days: \_\_\_\_\_ Sun \_\_\_\_\_Mon \_\_\_\_\_ Tues \_\_\_\_\_ Wed \_\_\_\_\_Thurs \_\_\_\_Fri \_\_\_\_\_ Sat

Work Hours: \_\_\_\_\_\_\_\_\_\_\_ AM/PM to \_\_\_\_\_\_\_\_\_\_\_\_\_AM/PM TOTAL HOURS:\_\_\_\_\_\_\_\_\_\_\_

How much will you be paid by the organization for your internship the entire summer? $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

What other forms of support will you receive (i.e., housing, transportation, parking, meals, uniforms, etc.)?

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Faculty Recommender:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Faculty Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*How did you find out about your internship? Describe the application process that you completed.*

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*Briefly describe the internship including learning outcomes (i.e., knowledge, skills and abilities) you will gain from this experience, as well as any project(s) you will be assigned.*

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*Briefly describe any orientation or training you will receive to ensure you optimize this learning opportunity.*

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*Please identify who will supervise and mentor you and what opportunities you will have to collaborate with other stakeholders (i.e., peers, staff, leadership, clients, community members, etc.), including individuals with different ideas, backgrounds, and experiences.*

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*Please describe how often you will receive feedback on your performance and in what form (i.e., weekly one-on-one meetings, written performance summaries, etc.).*

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*Please describe how often you will report on your progress with meeting your learning outcomes to your supervisor/mentor and in what form (i.e., reports, presentations, etc.).*

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*Have you completed an internship or other engaged learning experience (i.e., Furman semester study away or MayX, undergraduate research, etc.) before? If so, explain when, where, and what your responsibilities and accomplishments were. Also, explain what you will be doing and learning in this summer’s internship that goes beyond what you did before and how it is part of your pathway.*

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By submitting this application, I attest that the contents are answered to the best of my ability and are complete and accurate.

NOTE: *Your typed name below will be considered your electronic signature.*

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Completed application materials are due to* *internsummerfellows@furman.edu* *by* ***March 31, 2020***

**2020 Intern Summer Fellowship Application**

**Section 2: Organization Form**

NOTE: *Students should complete the top portion of the form before forwarding it to the organization to have it completed.*

**Student Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ ID\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **Last First Middle**

**Furman Email:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Anticipated Graduation Month:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Year:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Major 1:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Major 2:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Minor:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Name of Organization where student will intern:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Internship Title:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Site Supervisor Name & Title:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Site Supervisor Email:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Site Supervisor Phone:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Street City State Zip Code Country

Start Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ End Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

MM/DD/YYYY MM/DD/YYYY

Work Days: \_\_\_\_\_ Sun \_\_\_\_\_Mon \_\_\_\_\_ Tues \_\_\_\_\_ Wed \_\_\_\_\_Thurs \_\_\_\_Fri \_\_\_\_\_ Sat

Work Hours: \_\_\_\_\_\_\_\_\_\_\_ AM/PM to \_\_\_\_\_\_\_\_\_\_\_\_\_AM/PM TOTAL HOURS:\_\_\_\_\_\_\_\_\_\_\_

**How much will the student be paid for the internship the entire summer? $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**What other forms of support will the student receive (i.e., housing, transportation, parking, meals, uniforms, etc.)?**

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*Briefly describe the internship including learning outcomes (i.e., knowledge, skills and abilities) the student will gain from this experience, as well as any project(s) they will be assigned. Please note that no more than 20% of tasks should be clerical in nature.*

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*Briefly describe any orientation or training the student will receive to inform him/her of these outcomes and ensure he/she optimize this learning opportunity.*

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*Please identify who will supervise and mentor the student and how he/she will have opportunities to collaborate with other stakeholders (i.e., peers, staff, leadership, clients, community members, etc.), including individuals with different ideas, backgrounds, and experiences.*

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*Please describe how often the student will receive feedback on their performance and in what form (i.e., weekly one-on-one meetings, written performance summaries, etc.).*

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*Please describe how often the student will report on their progress with meeting their learning outcomes and in what form (i.e., reports, presentations, etc.).*

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*By typing your name below, you are attesting to the accuracy of the information provided above and providing your electronic signature.*

Site Supervisor: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Completed application materials are due to* *internsummerfellows@furman.edu* *by* ***March 31, 2020***

**2020 Intern Summer Fellowship Application**

**Section 3: Faculty Recommendation**

NOTE: *Students should complete the top portion of the form before forwarding it to the faculty member to request a recommendation.*

**Faculty Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Department: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Student Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ ID\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **Last First Middle**

**Student Furman Email:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Anticipated Graduation Month:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Year:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Major 1:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Major 2:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Minor:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Organization where you will intern:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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NOTE: *Faculty members have the option of completing the recommendation when the student applies for the internship.*

Please describe your connection to the student (i.e., advisee, mentee, taught in class, etc.)

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Please describe how this or a comparable internship relates to the student’s course of study.

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Please provide any other insight or information regarding the student’s participation in this internship that you think would be helpful in consideration of a summer fellowship award.

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Please describe your connection to the organization, if any.

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