



PRINT NAME	
FURMAN STUDENT ID	
TERM & YEAR OF COURSE(S)	

TRANSFER COURSE AUTHORIZATION

Before You Register for Courses at Another Institution:

- Discuss your plans with your academic advisor. Review the [transfer credit policies](#) in the academic [catalog](#).
- Complete this authorization form *digitally* and collect course descriptions for any new courses you would like to be evaluated. Do not print and complete by hand.
- Submit this form and any descriptions via [email](#) (as a PDF attachment) to Enroll@furman.edu.
- Once the evaluation process is complete, you will receive a final approval e-mail from enroll@furman.edu. If needed, we can provide a *Good Standing Letter*, sign a *Transient Permission form*, etc. after this point. Just reply to the final approval email to let us know where to send your permission/approval letter.

INSTITUTION	
COLLEGE OR UNIVERSITY	

DATA FROM OTHER INSTITUTION			FURMAN EQUIVALENT (COMPLETED BY ENROLLMENT SERVICES STAFF)			
COURSE CODE/NUMBER	COURSE TITLE	CREDITS	COURSE NUMBER	CREDITS	PRIOR APPROVAL?	APPROVAL BY (FOR NEW APPROVALS)

COMPLETED BY ENROLLMENT SERVICES STAFF			
CURRENT STANDING			
TOTAL CREDITS			
EXPECTED COMPLETION			

PREPARED BY		DATE	
REVIEWED BY		DATE	