



FURMAN

PRINT NAME	
FURMAN STUDENT ID	
SEMESTER AND YEAR	

REGISTRATION REQUEST

This request should only be used by students who do not expect to have reliable access to the internet to submit registration choices. Students should utilize web-based registration to make any changes to their schedules when possible.

List courses in order of priority. Registration is not guaranteed. Requests will be processed on a first-come, first-served basis. To be considered for a Manual Registration Request, contact Enrollment Services at enroll@furman.edu with an explanation of the circumstances, then submit this completed form to enroll@furman.edu.

Please note: Enrollment Services staff do not have access to the pre-registration schedule-building tool in Workday available to students. Course requests will be entered manually, one by one. A course may reach capacity before your request is processed. If your internet access situation changes after submitting this form, and you no longer wish to have Enrollment Services process this registration request, please contact Enrollment Services to withdraw the request—do not submit this form and register yourself using Workday.

Students may list up to two backup courses, clearly marked by checking the "Backup Course" box. Registration will only be attempted for courses designated as backup courses if Enrollment Services is unable to register the student for one of the priority courses.

COURSE NUMBER PREFIX – NUMBER – SECTION ex: ECN-111-01	COURSE TITLE	Backup Course
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- -		
- -		
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- -		
- -		
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Note to Enrollment Services (not required)

STUDENT'S SIGNATURE

DATE