INITIAL INFORMATION

Name of School: ____________________________________________________________

Name of Program: __________________________________________________________

Name of Program Coordinator: ______________________________________________

Contact Information and Date of Initial Correspondence: ________________________

Location: ________________________________________________________________

Type of Program (Circle): Master's  Doctoral  Other: ____________________________

Type of School (Circle): Public  Private ________________________________________

Cost: ____________________________________________________________________

FINANCIAL SUPPORT

Grants/Scholarships: __________________________________________________________

Assistantships: __________________________________________________________________

Assistantships are an arrangement in which financial support is given to a graduate student who engages in work, teaching, and/or research for the university. Typically, this provides the student with a monthly stipend and/or free (or reduced) tuition.

ACCREDITATION

Accreditation means that the university has been recognized by some official authority as providing the highest level of advanced training. Accreditation ensures that the program is offering expansive, quality education in its intended field. Essentially, the accrediting body evaluates the graduate program and gives it a stamp of approval. Accreditation can affect obtaining licensure (if applicable) and future career and education opportunities, so it is recommended that you attend an accredited program. Not sure what your accrediting organization is for your field? Ask your faculty!

Examples:
Medical Degree: Liaison Committee on Medical Education
Master of Arts in Counseling: Council for Accreditation of Counseling and Related Educational Programs (CACREP)

Accreditation: __________________________________________________________________

Certifications/Licenses Received Upon Graduation (if applicable): ____________________________
ADMISSIONS REQUIREMENTS

Undergraduate GPA: ___________________________________________________________

Standardized Tests (if any) and minimum or average scores: ___________________________

Application deadline: __________________________________________________________

Personal Statement Prompts: ____________________________________________________

Letters of Recommendation: ____________________________________________________

PROGRAM DETAILS

Prominent Faculty Members: ______________________________________________________

Significant Accomplishments of the Program/School/Faculty: __________________________

Typical Career Paths of Graduates of the Program: _________________________________

Cost of Application (if applicable): _____________________________________________

Cost of Standardized Test (if applicable): __________________________________________

Is this program endorsed by anyone you know? ___________________________________

Number of Credits Needed to Graduate: __________________________________________

Approximate Time to Complete the Program: Full-time ___________________________ Part-time ______________________

Upcoming admissions events? __________________________________________________

Does the program allow for classroom shadowing? _________________________________

ADDITIONAL COMMENTS/QUESTIONS