DEPARTMENT OF MUSIC

STUDENT HANDBOOK

2026–2027

Updated: November 12, 2026

Also available online: furman.edu/academics/music/current-students

Organized for you, the student: start with the essentials, follow your degree path, then dive into your area of study, ensembles, and recitals. Every section header is a link — click it any time to jump back to the Table of Contents.

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PART 1 — WELCOME & ESSENTIALS

WELCOME

We hope that you will find the campus beautiful, and the physical facilities, especially those designated for use by music students, comfortable and convenient. Over the years, considerable pride in the Music Department and its organizations has developed. You are to be a part of that proud tradition which carries with it enormous opportunity and, simultaneously, enormous responsibility.

You may count among your colleagues some of the most gifted young musicians in the United States. You will find the interchange of musical ideas and knowledge stimulating. Furthermore, you will discover that healthy competition is a sound basis for professional growth, and one means for evaluating what is needed for continued improvement.

The faculty, who will guide you in your musical studies at Furman, are truly distinctive. It is our priority that you feel encouraged to communicate with the Music Department faculty and staff regarding any issues concerning your music study. No question is so trivial that it should go unanswered. Please do not hesitate to notify the faculty and staff of any problems that are encountered in the process of your studies.

This material supplements information contained in the University Catalog. This Handbook serves as a guide to students in planning their activities and courses in the Department of Music.

CONTACT US

Music Office Main Line: 864-294-2086

Music Office Fax: 864-294-3035

Office Email: FurmanMusicAdmin@furman.edu

Web: furman.edu/academics/music

Current Student Information and Forms: furman.edu/academics/music/current-students

STAYING INFORMED: DEPARTMENT NOTICES

Recital schedules, notices of important meetings, announcements concerning new policies and revisions of existing policies, and other matters of importance will be communicated to music students through direct email. Announcements pertaining to Music Department activities are posted on the entry foyer's electronic message board, through e-mail and various OrgSync ensemble forums, and on the large bulletin boards outside D-109 and D-13. All music majors should check these various locations daily.

PART 2 — GETTING STARTED

AUDITIONS & ADMISSION TO MUSIC STUDY

All students desiring to be admitted into the music program must audition on an instrument or voice and be approved for study by the faculty. Students who demonstrate potential for successful study and achievement in music are admitted into the freshman year sequence of music courses.

Students desiring to initiate performance studies, whether as a major or non-major elective, are required to audition prior to June registration. Freshman non-majors may audition for ensemble placement and/or lesson assignment during Orientation weekend their first Fall term. See audition criteria and audition specifics on the department website.

TRANSFER STUDENTS

All transfer students must perform an audition on an instrument or voice before being admitted into a music degree program.

OPTIONS FOR NON-MUSIC MAJORS

The Music Department welcomes participation by non-music majors in course work, ensembles, and recital attendance. Audition schedules for ensembles are posted before registration and students are urged to audition. All qualified students are invited to participate in the various Department of Music activities.

In order to satisfy the GER Core requirement for Visual and Performing Arts, a student may take Music 101, Basic Musicianship I (four credits) or may take private lessons in Performance Studies (1 credit) in any instrument or in voice for four consecutive semesters. Any students wishing to exercise these options must take the appropriate placement audition or tests to qualify for enrollment. There are other options, both credit and non-credit, for taking music lessons as well. Contact the Music Office for more information.

PART 3 — YOUR DEGREE PATH

ACADEMIC ADVISORS

For the freshman and sophomore years, the student will meet each term with the assigned Pathways advisor to discuss curriculum planning and other matters of concern to the student. Students in Pathways will also be assigned a music advisor to assist with music major/degree guidance.

It is the student's responsibility to follow the guidelines set forth in the University Catalog — the faculty advisor's role is to reinforce and guide students through the registration and scheduling process.

After students receive approval from the Music Department to declare music as their major, their program of study will be updated and reflected in their Workday account. Once students have declared their music major (see Declaring the Music Major, below), their music advisor may change based on the specific major music students plan to pursue.

DECLARING THE MUSIC MAJOR

To complete the Application for Music Major Declaration, the student must indicate their major curriculum and obtain the appropriate signatures from the faculty advisor and principal performance studies teacher. The completed form is then returned to the Music Office for processing.

A student who wishes to pursue a major in Performance or Music Education must perform an extended program as a part of the second semester sophomore jury before the performance studies faculty in the area of specialization and receive the approval from that group before the Bachelor of Music in one of these areas can be declared.

A student who wishes to pursue a major in Theory or Composition must complete a fifteen-minute interview before the theory/composition faculty and receive endorsement from that group before declaring a Bachelor of Music in either of these areas.

Students are encouraged to declare their music major as early as possible, and must do this by the time they have completed 58 credit hours.

> *Each performance area's sophomore approval jury is referred to as the barrier jury. Each area runs its barrier jury a little differently — see your area's section in Part 5 for specifics.*

DEGREE PROGRAMS

BACHELOR OF ARTS IN MUSIC

Required Courses

A student may choose music as a major toward the Bachelor of Arts degree. (Course sequence guidelines are linked in Appendix C.) Bachelor of Arts in Music degree and major requirements are detailed in the Undergraduate Catalog.

Additional Courses

Candidates for the B.A. degree will complete a minimum of 8 credit hours of performance studies. Normally these credits are taken in the same instrument or voice; however, students demonstrating proficiency in more than one performance studies medium may petition the faculty for permission to complete this requirement through the study of more than one instrument. Beyond the minimum course requirements, there is no limit on courses or credits of electives in music.

Participation in a large ensemble is required for eight semesters, beginning with the first semester of the freshman year. Seven terms of recital attendance are required (MUS 050).

BACHELOR OF MUSIC DEGREE

The Bachelor of Music degree is offered with a major in performance, music education, music theory, and composition.

- Seven terms of recital attendance are required of all music majors and intended majors.
- Large ensemble participation is required each term, beginning the first semester of the freshman year, for a total of eight terms.
- Students, under the guidance of their applied instructors, should learn and perform music from a variety of historical eras and styles, at difficulty levels appropriate for their major. We also recommend that this repertoire includes music of composers from underrepresented groups, music they commission from Furman student composers, and/or music that they discover on their own.

Bachelor of Music degree and major requirements are detailed in the Undergraduate Catalog. Candidates for the B.M. degree will take additional courses as follows:

Performance Major — Performance Studies

All performance majors will complete a total of 16 credits of performance studies in their primary instrument. Students, under the guidance of their applied instructors, should learn and perform music from a variety of historical eras and styles, at difficulty levels appropriate for their major. We also recommend that this repertoire includes music of composers from underrepresented groups, music they commission from Furman student composers, and/or music that they discover on their own.

Performance Major — Recital Requirement

Each performance major is required to present a half-recital (30 minutes) during the junior year and a full recital (60 minutes) in the senior year. (Individual areas may state recital requirements as minutes of music performed rather than total recital length; see your area's guidelines in Part 5.) Recitalists must be prepared to perform their recital repertory for the faculty in their area of performance approximately four weeks prior to the scheduled recital date.

Music Education Major — Performance Studies

Except for the semester when they are teaching interns, music education majors must enroll in performance study courses every semester. Students, under the guidance of their applied instructors, should learn and perform music from a variety of historical eras and styles, at difficulty levels appropriate for their major. We also recommend that this repertoire includes music of composers from underrepresented groups, music they commission from Furman student composers, and/or music that they discover on their own.

Music Education Major — Recital Requirement

Each music education major must present a thirty-minute recital in the designated performance studies area during their junior or senior year. Vocal music education majors will give their recital during fall semester of their senior year.

Theory Major – Performance Studies

All theory majors must complete a total of eight credits of performance studies on an instrument or voice.

Theory Major – Senior Project

During the final semester of their senior year, theory majors register for MUS 412 and complete a Senior Project intended as the synthesis and culmination of their undergraduate efforts in the major. A proposal outlining the goals and outcomes of this project must be submitted in writing to the Theory/Composition Area Coordinator and to the Department Chair no later than November 15. Senior Projects typically involve an extensive analysis or research paper the results of which are presented formally in lecture or lecture-recital format at seminars, colloquia, and/or at regional or national conferences.

Composition Major – Performance Studies

All composition majors must complete a total of eight credits of performance studies on an instrument or voice.

Composition Major – Senior Project

During the final semester of their senior year, composition majors register for MUS 412 and complete a Senior Project, following the same proposal process and November 15 deadline described for the theory major.

MUSIC SCHOLARSHIPS

STIPULATIONS

Music scholarships for entering freshmen and transfer students are awarded on the basis of competitive auditions/interviews held during specially scheduled weekends each year or by recorded audition. Applicants audition during their senior year in high school (or the year prior to college transfer). Scholarships are awarded on the basis of these competitive auditions/interviews and are renewable annually throughout the four years of undergraduate study, subject to any conditions specified in the original letter of notification. Any change in student status that alters the original agreement may also alter the amount of aid awarded. Example: If a Presidential Scholarship is presented and requires participation in applied lessons and ensembles; and if the student opts to step away from those courses, the award will be withdrawn accordingly. Music scholarship aid is awarded only to full time students. Students on music scholarship are granted no more than one term exemption out of the eight for participating in a Furman-sponsored study-away program.

AWARDS

Several endowed named scholarships have been established which provide substantial awards available to students already enrolled at Furman as well as to incoming students. The premier scholarships awarded on the basis of the annual auditions include the Homozel Mickel Daniel Music Scholarships, the William R. and Eva McDonald Timmons Music Scholarships, and the Dorothy Hipp Gunter Music Scholarships. The selection of these recipients is made by the department chair on the recommendation of the music faculty. Presentation of other endowed scholarship awards is made each year during the Spring Honors Recital, and selections are made based upon the guidance of the award's gift agreement. The two most prestigious of these awards are: the Presser Scholarship awarded to an outstanding music major at the end of the student's junior year, the student to be known as a Presser Scholar; and the Mattie Hipp Cunningham Scholarship awarded to the music student showing greatest promise in the rising senior class. These two scholarships are awarded based on a vote of the music faculty.

PART 4 — REQUIREMENTS FOR ALL MUSIC MAJORS

RECITAL ATTENDANCE (MUS 050)

- All music majors are required to complete seven semesters of recital attendance. To receive credit for attendance, each student must register for MUS-050 each semester and scan the QR code displayed at the conclusion of each event.
- The number of recital credits required for each semester is twenty. It is the student's responsibility to keep track of the status of their attendance. To keep up with what has been recorded, students can access their recital information on the course's Moodle page. Some events carry both Cultural Life Program (CLP) and recital credit.
- Furman faculty members' recitals carry double credit. Recital credit for as many as two non-university concerts or recitals each semester may be obtained by making the request for credit in advance, in writing to the Chair of the department and by turning in a program with a one-page typed description following the event.

ENSEMBLE PARTICIPATION

PARTICIPATION REQUIREMENTS

All music majors and intended majors are required to fulfill the departmental ensemble participation requirement during each semester of enrollment at Furman beginning with the first semester of the freshman year — a total of eight terms. Normally this requirement will be met by participation in either the Furman Singers, Belle Voci, Furman Symphony Orchestra (stringed instrument players), Furman Paladin Regiment Marching Band (fall term), or Symphonic Band (wind and percussion players).

If a Presidential Scholarship is awarded in a particular area of performance, that student is obliged to participate in the appropriate ensemble as assigned by the Director of Choral Activities or the Coordinator of Instrumental Ensembles. Guidelines for "satisfactory" participation in the ensemble will be reviewed by the ensemble director at the beginning of each term.

A student who agrees to participate in any ensemble is responsible for maintaining satisfactory attendance at rehearsals and performing at the expected level of proficiency as specified by the conductor of the ensemble. If a student desires to participate in more than one ensemble, it is the student's responsibility to maintain the level of involvement specified by the conductors.

PARTICIPATION OPTIONS

The following are alternatives to the usual pattern of fulfilling the ensemble participation requirements:

Fall Term Wind/Percussion Students

During the fall term of the junior or senior year, a performance major in a wind or percussion instrument may elect, with faculty approval, to participate in the Furman Symphony Orchestra instead of Marching Band.

Piano and Organ Students

Junior and/or senior piano and organ performance majors may substitute significant and well-prepared studio and recital accompanying for ensemble participation. Students choosing this option will be required to accompany, without remuneration, two upper-class students per year for their weekly lessons, rehearsals, performances, juries, as well as their junior or senior recital. This must be approved by the Keyboard Area Coordinator and the Department Chair by the end of the term prior to the term for which the student elects this option. Ensemble participation is an important and integral part of the collegiate educational experience. The opportunity to participate and perform with one of the ensembles is valuable to the development of well-rounded and complete musicianship. It is expected that students will participate in an ensemble most relevant to the intended major.

Guitar Students

During the spring term of each year, music majors whose primary instrument is the guitar may elect to join the Guitar Ensemble to fulfill their major ensemble requirement. During the fall term of each year these students must be enrolled in a major choral ensemble, band or orchestra, as assigned by the faculty. Jazz guitarists may use the Jazz Ensemble as their major ensemble during fall term with permission from the Jazz Ensemble director after passing the audition.

ENSEMBLE CREDIT REQUIREMENT EXCEPTION FOR DOUBLE MAJORS

Music majors are required to enroll in and successfully complete the credited version of their assigned ensemble in order to satisfy degree requirements in music. The credited ensemble requirement reflects the Department's commitment to recognizing ensemble participation as an integral curricular component of music study.

In exceptional cases, a music major who is also pursuing a second major may be permitted to enroll in the zero-credit version of the required ensemble when an unavoidable course conflict prevents enrollment in the credited section.

Eligibility Criteria:

To qualify for this exception, the student must meet **all** of the following conditions:

1. **Declared Double Major or Program:** The student must be an intended music major and officially declared in a second major or program, or the conflicting course must be required for entry into a second major or program (e.g., HSC 101, 201, etc.).
2. **Unresolvable Major Requirement Conflict:** The scheduling conflict must involve a course required for the student's second major that cannot reasonably be taken in another semester, section, or format without delaying progress toward degree completion.
3. **No Available Credited Ensemble Option:** The student must be unable to enroll in the credited version of the required ensemble because of the documented course conflict.

4. **Department Chair Approval:** The student must submit a written request to the Department Chair before enrolling in the zero-credit ensemble. The request should include: the ensemble involved; the conflicting course; documentation that the conflicting course is required for the second major; an explanation of why the conflict cannot be resolved through alternate scheduling; and confirmation from the student's music advisor, when requested.

5. **Continued Participation Expectations:** Students approved for this exception remain subject to the same attendance, preparation, rehearsal, performance, and conduct expectations as students enrolled in the credited ensemble.

Exclusions:

This exception applies only to unavoidable conflicts created by required coursework in a declared second major. General education requirements, elective courses, preferred schedules, employment, extracurricular activities, or other non-major requirements do not qualify for this exemption.

Approval and Renewal:

Approval is not automatic and is granted at the discretion of the Department Chair. The Department Chair may consult with the ensemble director, the student's music advisor, and/or the advisor in the second major before making a decision. Exceptions are normally granted on a semester-by-semester basis and must be renewed if the conflict continues in a subsequent term.

PERFORMANCE JURIES

Performance studies juries are mandatory for Music Majors (and non-majors receiving credit) in the area of their primary applied study. Performance studies teachers are responsible for instructing their students as to jury procedures and for insuring that they follow these procedures.

> *Exception: The requirement is reduced or waived during the term in which the student performs a juried recital.*

Students registered for private applied instruction for 0 credit hours are required to have a culminating experience in each semester of study. Prior to the 11th class day of the semester, the instructor will determine an appropriate capstone event to evaluate the student's progress. This may include, but is not limited to, an end-of-the-semester jury, a performance on a Tuesday recital, a performance in studio class, or an ensemble performance.

OUTSIDE PERFORMANCES

Any outside performances (non-music department-sponsored events) — church jobs, playing gigs, etc., must be secondary to a student's responsibilities in the Music Department's program.

PART 5 — YOUR AREA OF STUDY

KEYBOARD STUDY (PIANO & ORGAN)

PIANO STUDY — PERFORMANCE MAJOR

Recitals

A half recital (approx. 30 minutes) in the junior year and a full recital (approx. 60 minutes) in the senior year. All material is to be performed from memory, with the exception of avant-garde works of the twentieth and twenty-first centuries. Regular performance on student recitals is encouraged.

Practice Time

Freshman / sophomore year: 15–20 hours per week. Junior / senior year: 25+ hours per week.

Juries

Three works of contrasting styles by end of fall and spring terms each year. Memory is required, with the exception of avant-garde works of the twentieth century. A barrier jury is to be presented to the Keyboard Area in the spring term of the sophomore year in order to gain performance major standing.

Students registered for private applied instruction for 0 credit hours are required to have a culminating experience in each semester of study. Prior to the 11th class day of the semester, the instructor will determine an appropriate capstone event to evaluate the student's progress. This may include, but is not limited to, an end-of-the-semester jury, a performance on a Tuesday recital, a performance in studio class, or an ensemble performance.

Students who perform a recital in the second half of a term will be excused from a jury at the end of that term. Students who perform a recital in the first half of a term will plan an abbreviated jury at the end of that term.

PIANO FOR YOUNG PEOPLE

All Performance majors are encouraged to teach in the pre-college program beginning in their sophomore year (Piano for Young People coordinated by Ms. Kelly Herd, Director). Other advanced piano students are also welcome to participate. Students are paid for their hours teaching through the Music Department. Requirements: Student must be at least a sophomore and be recommended by the student's piano teacher. The student must participate in preliminary orientation seminars, given in the spring term, as well as weekly staff meetings during the academic year. The student must remain enrolled in keyboard lessons during the academic year in which their pre-college teaching occurs.

COLLABORATIVE PIANO (FOR PIANISTS)

Performing with both singers and instrumentalists is encouraged for all advanced piano students. Pianists are compensated for studio accompanying that is approved by the Coordinator of

Accompanying. Junior and Senior Performance majors may apply for permission to accompany in lieu of their ensemble requirements (see Ensemble Participation in Part 4).

Performance Studies — MUS 561 (Piano) and MUS 569 (Jazz Piano)

MUS 561/569 = 2 credits (60 minutes); MUS 561A/569A = 1 credit (30 minutes); MUS 561D/569D = 0-credit (30 minutes); MUS 561E/569E = 0-credit (60 minutes). Students must also register concurrently for MUS 500 (Performance Studies Studio Class).

ORGAN STUDY

The study of organ at Furman is open to all students, both music majors and non-majors, who have attained a level of proficiency on the piano which allows them to perform such works as the Two and Three-Part Inventions or Preludes and Fugues of The Well-Tempered Clavier of Bach; easier sonatas of Haydn, Mozart, or Beethoven; and/or works of moderate difficulty from the 19th or 20th century repertory. Students taking organ for the first time will be asked to play a brief piano audition of representative works to verify this preparation.

Goals

- To develop the student's technical and musical abilities in playing the instrument.
- To give the student an understanding of organ design and registration.
- To familiarize the student with the literature of the organ, as well as the instruments, registrations, and performance practices of particular countries, historical periods, and/or composers; to teach service playing skills.
- To offer performance opportunities: Weekly performance classes are held to permit students to play for each other, and to discuss organ literature, design, registration, and other concerns. Students also play on departmental recitals in order to gain performing experience.

Performance Studies — MUS 562 (Organ) and MUS 563 (Harpsichord)

Organ study may be taken for 1, or 2 credit hours, as well as for no credit. The minimum required practice time for students taking organ for no credit or 1 credit hour is 4–7 hours per week; for 2 credit hours/non-organ performance majors, 7–10 hours a week; for 2 credits/organ performance majors, 12–18 hours per week.

All students taking organ lessons for credit are required to perform a graded jury at the end of the term. (Students performing a solo recital during a given term will perform a recital approval jury one month before the recital; this approval jury will normally take the place of the regular end-of-term jury, except when the recital occurs during the first month of the term. In the latter case, a full or abbreviated regular jury will also be performed.) The juries, which are normally 12 minutes in length, are heard by members of the keyboard faculty. Students will perform three contrasting works appropriate to their level of advancement; at least one of these works must be played from memory. The jury grade is averaged into the student's semester grade.

Students intending an organ performance major will perform a 20-minute barrier jury in the spring term of their sophomore year. This jury will determine acceptance into the performance major.

Music Education majors whose principal instrument is the organ are required to complete 12 credits of applied organ study, and 6 credits of a secondary instrument or voice. Students majoring in Organ Performance are required to complete a total of 24 hours of applied organ study.

Course Numbers: MUS 562/563 = 2 credits (60 minutes); MUS 562A/563A = 1 credit (30 minutes); MUS 562D/563D = 0 credit (30 minutes); MUS 562E/563E = 0 credit (60 minutes). Students must register concurrently for MUS 500 (Performance Studies Studio Class).

Recitals

Organ Performance majors will normally present a half recital of approximately 35 minutes length during their Junior year, and a full solo recital of not less than 50 minutes length in their Senior year. Memorization of these recitals is encouraged, but not required.

Instruments

Organs on campus include the Hartness Organ, a 3 manual, 42 stop tracker action instrument by C.B. Fisk, located in the Charles E. Daniel Memorial Chapel; a 3 manual, 29 stop Holtkamp organ in McAlister Auditorium; and practice organs by Steiner, Ott, Kuziel, and Holtkamp. Organ students will have the opportunity, through attendance at recitals, church services, and field trips to hear and play other major organs in the Greenville area and beyond.

STRING STUDY

PERFORMANCE STUDIES

Instruction in string instruments (violin, viola, violoncello, double bass, guitar, and harp) is available by audition to non-music majors and music majors for 0, 1, or 2 hours of credit. Students enrolled for non-credit lessons are not graded. Enrollment is limited and must be arranged with the consent of the instructor or the department chair. Students enrolled in performance studies are expected to enroll in MUS 500 (Performance Studies Studio Class).

Course Numbers: 521 (Violin), 522 (Viola), 523 (Cello), 524 (Double Bass), 525 (Classical Guitar), 526 (Jazz Guitar), 527 (Harp), 528 (Bass Guitar). MUS 52X = 2 credits (60 minutes); MUS 52XA = 1 credit (30 minutes); MUS 52XD = 0-credit (30 minutes); MUS 52XE = 0-credit (60 minutes).

Lesson Times

Students enrolled in performance studies for 1 hour of credit will receive one half-hour lesson per week or equivalent, while students registered for 2 hours of credit will receive an hour lesson weekly or the equivalent. Instructors may also require attendance and performance at group studio-classes, or attendance at performances by students, faculty, or guest artists.

Practice Expectations

A level of weekly practice commitment is expected dependent on the degree program of each student. Students should sign up for practice room times at the beginning of each term. Recommended minimum amount of time to be devoted to practice is as follows:

- BM – Performance: 3–4 hrs. daily

- BM – other: 2 hrs. daily
- BA (Music): 1–2 hrs. daily
- Non-Major: 5 hours per week

Evaluation and Grading

Final grades are based on: (1) quality of the jury performance (see below), (2) preparation for lessons including a consideration of the amount and difficulty of repertoire assigned, (3) general progress in technique and musicianship, and (4) attendance at lessons, studio classes, or other events required by the instructor.

Performance Jury

Students enrolled in performance studies for credit must sign up for and perform for a jury made up of members of the string faculty at the end of the fall and spring semesters. Students will complete a jury repertoire sheet in advance of the audition. The music to be performed for the jury will come from repertoire and technical exercises assigned by the instructor over the term. The evaluation of these juries will be a component in each student's grade for the course. Students registered for private applied instruction for 0 credit hours are required to have a culminating experience in each semester of study, as described in Performance Juries (Part 4).

Bachelor of Music Degree Approval

To enroll as a Junior Performance Major a student must obtain approval of the string faculty through a barrier jury (a pre-recital or double-length jury), usually at the end of the sophomore year.

To enroll as a Junior Music Education Major a student is required to successfully complete a barrier jury (a double-length exit jury) at the end of their sophomore year to determine if they have a basic mastery of the technique on their instrument. If mastery level is not met, a student may be required to take further instruction for non-credit before admission to the major is permitted.

STRING RECITALS

Performance is integral to the study of any string instrument. Students registered in applied string study are strongly encouraged to seek out performance opportunities both on and off-campus, including studio classes and weekly Tuesday departmental recitals. All performances should be in consultation with the applied teacher.

Performance majors are required to present a half recital (25 minutes of music) during their junior year and a full recital (50 minutes of music) in their senior year. Music education majors are required to present a half recital during their junior or senior year before beginning student-teaching. Bachelor of Arts music majors and non-majors may — with the approval of the string faculty — present a half (or occasionally full) recital.

All string recitals are subject to a pre-recital jury which must be approved by a committee made up of members of the string faculty at least four weeks in advance of the performance.

VOICE STUDY

PERFORMANCE STUDIES

For acceptance to Voice Performance Studies, students audition for the voice faculty. The student's preference for a specific teacher will be honored whenever possible.

Voice Lessons

Voice lessons are offered for 0 credit, 1 credit, and 2 credits. Students studying for 1 credit take one 30-minute lesson per week. Students studying for 2 credits take two 30-minute lessons or one 60-minute lesson per week. Furman offers two sections of voice for 0 credit, one involving one 30-minute lesson, the other involving two 30-minute lessons, per week.

Course Numbers: MUS 511 = 2 credits (60 minutes); MUS 511A = 1 credit (30 minutes); MUS 511D = 0-credit (30 minutes); MUS 511E = 0-credit (60 minutes). Students must register concurrently for MUS 500 (Performance Studies Studio Class).

To make the best progress in your study, it is important to develop rapport and trust between the teacher and student. If, however, a problem occurs and a student feels a need to change teachers the following procedure applies. First, students should discuss the matter with their applied teacher. They should then speak with the coordinator of the vocal area about a possible studio change. The case will be discussed in a professional manner.

Practice

Voice teachers will specify the frequency and duration of practice for their students.

Definition

Voice principals are students majoring or intending to major in music whose principal instrument is voice.

Repertoire Requirements

Students' voice teachers will assign them appropriate repertoire for their voice type and level of accomplishment. Students studying for 1 credit are required to prepare a minimum of 3 songs per semester, students studying for 2 credits are required to prepare 4 songs per semester, and performance majors in the junior and senior year are required to prepare 8 songs per semester. Teachers expect voice principals to perform more advanced repertoire than non-principals and for Voice Performance majors to perform the most advanced repertoire.

Requirements for BM Performance, BM Education, BA music (freshman and sophomore years) — at least 16 pieces by the sophomore barrier jury (outlined below), including:

- One aria from an opera or oratorio
- One recitative
- At least 2 songs in Italian, 1 song in French, 1 song in German and 5 songs in English

Fall Semester Freshman Jury (4 pieces): 2 songs in English; 1 song in Italian; 1 additional piece.

Spring Semester Freshman Jury (4 pieces): 1 song in English; 1 song in Italian; 2 additional pieces.

Fall Semester Sophomore Jury (4 pieces): 1 song in English; 1 song in German or French; 2 additional pieces.

Spring Semester Sophomore Jury — barrier jury (4 pieces): 1 song in English; 1 song in German or French; 2 additional pieces.

BM Performance repertoire requirements (junior and senior years): Fall Semester Junior Jury and recital permission (8 pieces); Spring Semester Junior Recital (see Voice Recitals, below); Fall Semester Senior Jury and recital permission (8 pieces); Spring Semester Senior Recital (see Voice Recitals, below).

BM Education repertoire requirements (junior and senior years): Fall Semester Junior Jury (at least 4 pieces); Spring Semester Jury and recital permission (at least 4 pieces); Fall Semester Senior Recital (see Voice Recitals, below).

Voice Jury

At the end of each term, students taking voice for credit sing a jury, a performance for the voice faculty. At the jury, the student chooses the first song and faculty who do not teach the student choose one or more songs. Each voice faculty member submits a grade and comments on the performance to the student's teacher. Students registered for private applied instruction for 0 credit hours are required to have a culminating experience in each semester of study, as described in Performance Juries (Part 4).

Voice Grading

Students' voice teachers assign the final grades for their students based on many criteria, which may include the students' progress in technique, style, and interpretation; their preparation for lessons; their language accuracy and understanding; successful memorization of the repertoire; quality of the jury performance; and their attendance.

VOICE RECITALS

> *Concerning voice recitals, the following guidelines and procedures supersede all other recital guidelines and procedures in this Student Handbook.*

Definitions

A whole recital consists of 40 to 45 minutes of music. A half recital consists of 20 to 25 minutes of music.

Guidelines

The voice faculty encourage students to perform during their teachers' weekly studio classes and on the weekly departmental student recitals. Students are encouraged to audition for solos in oratorio and lyric theatre performances.

Students must have earned 6 credits in voice before the term in which they present a recital, and they must be studying for a minimum of two credits during the term of the recital.

Procedures

Students majoring in any degree follow the same procedures to obtain recital approval.

With the support of their applied teachers, students perform a “recital permission jury” in place of their regular jury at the end of the term preceding the recital. Teachers expect students to prepare more songs than a student would perform at a regular jury and at a level of difficulty appropriate for the upcoming recital.

At least four weeks before the recital date, the student presents a “recital hearing” with all performers present. Students hand to the teachers a list of all repertoire on the recital, with accurate timings of each piece. A minimum of two voice teachers (the student's teacher and one other voice teacher) judge the readiness of the performance in a jury-like setting where the student chooses the first selection and teachers choose one or more selections. The teachers then vote on approving the recital as performance-ready.

Requirements by Major

Voice Performance majors present a half recital during their junior year and a whole recital during their senior year. Music Education majors present a half recital during the fall term of their senior year.

Repertoire for ALL degree recitals must include at least three languages and three musical styles or historical periods. Students are also encouraged to include works by underrepresented composers as part of their program.

Elective Recitals

Following these procedures and guidelines, any voice student, with the support of their voice teacher, may petition the voice faculty for permission to present a recital. Elective recitals are encouraged to be delivered during the spring semester.

CHOOSING YOUR MAJOR (VOICE)

The voice faculty expects students to discuss and to decide with their voice teachers the appropriate music majors for them to pursue.

Major Approvals

At the end of the sophomore year, students sing a barrier jury (an extended jury) requesting permission from the voice faculty to pursue their particular majors. The entire music faculty votes to approve each student's major. Before the jury, students intending to major in voice performance must have earned at least 6 credits in voice and those intending other voice principal majors must have earned at least 4 credits in voice.

Repertoire

The voice faculty expects Voice Performance majors, and encourages other voice principal majors, to sing a wide variety of repertoire during their years of study at Furman. At least three musical styles must be represented throughout the junior and senior years, which may include music from the baroque, classical, romantic, impressionistic, neo-classical, and contemporary (twentieth and twenty-first centuries) periods.

Participation

The voice faculty encourages all voice students to participate in lyric theatre productions and to audition for solo roles in oratorio and choral performances. Any auditions for opportunities outside music departmental performances should be discussed with the student's studio teacher.

WIND & PERCUSSION STUDY

PRACTICE RECOMMENDATIONS

- 1 credit of study = 1 hour practice per day
- 2 credits of study = 2–4 hours practice per day

BM BARRIER JURY

In the spring of the sophomore year, intended Bachelor of Music majors will perform a jury before the wind and percussion faculty for approval to the degree program. Each jury will be allotted 20 minutes. The jury must include:

- 10–12 minutes of solo music, at least 1 selection with piano (can include etudes, solo repertoire, or orchestral excerpts, at the discretion of the studio teacher)
- 4 chromatically adjacent scales with arpeggios (to be selected by the faculty) from among all major/minor scales, performed at a minimum tempo of quarter note = 100 in 8th notes
- A brief sightreading exercise

Students who successfully pass the jury are admitted to the BM degree program of their choice (music education or performance). Students who do not successfully pass the jury may attempt again during their junior year and must pass the jury in order to perform their required degree recital.

ALL STUDENTS should work with their studio professor to correctly upload an electronic copy of their jury repertoire sheet to a Box folder along with copies of all music to be performed during the jury. Jury comments may be handwritten or electronic at the discretion of wind and percussion faculty.

WOODWIND STUDY

Performance Studies

Instruction is offered in flute (MUS 541), piccolo (MUS 548), oboe (MUS 542), English horn (MUS 549), clarinet (MUS 543), bass clarinet (MUS 547), bassoon (MUS 544), contra bassoon (MUS 546), and saxophone (MUS 545) for 0, 1, or 2 hours of credit. Students studying for credit must perform a 6–10 minute jury at the conclusion of each semester of study. This jury will be adjudicated by members of the winds and percussion faculty.

Course Numbers: MUS 54X = 2 credits (60 minutes); MUS 54XA = 1 credit (30 minutes); MUS 54XD = 0-credit (30 minutes); MUS 54XE = 0-credit (60 minutes). Students must register concurrently for MUS 500 (Performance Studies Studio Class). Students registered for 0 credit hours must complete a culminating experience each semester, as described in Performance Juries (Part 4).

Recitals

All students are encouraged to perform in student recitals. Performance majors will perform both a half recital during their junior year, and a full recital during their senior year. Performance majors should register for Chamber Music Coaching (1 hour credit) during the semester in which the student will perform either the junior or senior recital. Music Education majors are required to give a thirty-minute recital. This is normally presented in the fall semester of the senior year, but may be performed in the spring semester of the junior year with prior approval granted by the wind and percussion faculty. Approval for these recitals must comply with the Music Department policies found in Part 7 of this handbook.

Chamber Ensembles

Participation in a woodwind chamber ensemble is encouraged and open to all students enrolled at Furman. Chamber music is a vital experience to all students who wish to major in music. Each term, various ensembles are formed, and some ensembles may include the use of French Horn. Interested students should enroll in MUS 070 01. The activities of these ensembles serve to increase the students' awareness of the performance in, and the literature of woodwind chamber ensembles. Ensembles participate in a wide variety of musical activities including Student Recital Performances and other University events. Larger woodwind ensembles are formed from these smaller groups as interest and need dictate.

BRASS STUDY

Performance Studies

Instruction is offered in trumpet (MUS 531), French horn (MUS 532), trombone (MUS 533), baritone (euphonium) (MUS 534), and tuba (MUS 535) for 0, 1, or 2 hours of credit. Students studying for credit must perform a 6–10 minute jury at the conclusion of each term of study. This jury will be attended by the members of the winds and percussion faculty.

Course Numbers: MUS 53X = 2 credits (60 minutes); MUS 53XA = 1 credit (30 minutes); MUS 53XD = 0-credit (30 minutes); MUS 53XE = 0-credit (60 minutes). Students must register concurrently for MUS 500 (Performance Studies Studio Class). Students registered for 0 credit hours must complete a culminating experience each semester, as described in Performance Juries (Part 4).

Recitals

Performance majors will perform both a shared (or half) recital during their junior year, and a full solo recital in their senior year. All required recitals must contain one work for chamber ensemble comprised of three or more players. Performance majors should register for Chamber Music Coaching (1 hour credit) during the semester in which the student will perform either the junior or senior recital. Beyond this, works included on the program are determined by the student and teacher. Music Education majors are required to give a thirty-minute recital. This is normally presented in the fall semester of the senior year, but may be performed in the spring semester of the junior year with prior approval granted by the wind and percussion faculty. Approval for these recitals must comply with the Music Department policies found in Part 7 of this handbook.

Chamber Ensembles

Brass chamber ensembles (trios, quartets, quintets, etc.) are organized at the beginning of each academic year. Participation in brass ensembles is encouraged and open to all students enrolled at

Furman. Students participating in brass ensembles should enroll in MUS 069 01. The activities of these ensembles serve to increase the students' awareness of the performance in, and the literature of brass chamber ensembles. Ensembles participate in a wide variety of musical activities including Student Recital Performances and other University events. Larger brass ensembles are formed from these smaller groups as interest and need dictate.

PERCUSSION STUDY

Performance Studies — Percussion (MUS 551)

All percussionists majoring in music are required to register for these lessons until the requirements are satisfied for their particular major in music. These students will receive a comprehensive percussion program which will prepare them for all facets of percussion performance. Any other student may register for lessons in which case the course of study is determined by the student's percussion performance goals. All percussionists receiving music scholarships and/or pursuing a music major must take private lessons. Those participating in Furman University instrumental ensembles are encouraged to take private lessons.

Course Numbers: MUS 551 = 2 credits (60 minutes); MUS 551A = 1 credit (30 minutes); MUS 551D = 0-credit (30 minutes); MUS 551E = 0-credit (60 minutes).

Recitals

Performance majors will perform a shared (or half) recital during their junior year and a full solo recital in their senior year. All required recitals must contain one work for chamber ensemble comprised of three or more players. Beyond this, works included on the program are determined by the student and teacher. Performance majors should register for Chamber Music Coaching (1 hour credit) during the semester in which the student will perform either the junior or senior recital. Music Education majors are required to give a single thirty-minute recital. This is normally presented in the fall semester of the senior year, but may be performed in the spring semester of the junior year with prior approval granted by the wind and percussion faculty. Approval for these recitals must comply with the Music Department policies found in Part 7 of this handbook.

Ensembles

Percussion Ensemble (MUS 071 01): The Furman Percussion Ensemble is a chamber ensemble that meets each term. The ensemble typically performs several off-campus concerts and a major campus concert in each semester. Percussionists who are majoring in music are required to participate.

Symphonic Band (MUS 161 01): All percussionists are encouraged to register for this ensemble. Membership in the Symphonic Band is by audition. All percussionists receiving band scholarships are required to be in one of these bands. Music majors are also required to participate though, depending on the needs of the ensemble, this requirement can be satisfied by participation in the Furman Symphony Orchestra with approval from the instructor.

Marching Band (MUS 161 01): Membership in this large percussion section is open to any qualified musician. Auditions determine membership with instrument assignments being made by the staff. Sectional rehearsals begin one-half hour before full band rehearsals and attendance is required. Percussionists receiving band scholarships as well as those majoring in music are required to participate. This ensemble meets only in the fall semester.

Symphony Orchestra (MUS 160 01): Membership is by audition. Percussionists majoring in music are given preference for participation; however, assignments are determined by the instrumentation of the concert repertoire.

THEORY & COMPOSITION STUDY

COMPOSITION COURSES

Composition study is open to all students at Furman. Interested students are encouraged to consider one or more of the following:

- MUS 113: Composition Seminar — A one-credit general music elective for first-year and sophomore students considering a theory or composition major, or for students interested in composing and/or performing new music. The focus of the seminar changes each semester, so that students may repeat the course as many as eight times.
- MUS 311: Composition Seminar — A two-credit upper music elective for junior and senior music majors interested in composing and/or performing new music. The course also satisfies a requirement for the Bachelor of Music Theory degree and can serve as advanced study for Composition Majors. The course may be repeated for credit.
- MUS 572: Music Composition — Composition Majors may take private lessons in composition for 0, 1, or 2 credits. To qualify, students must receive instructor approval.
- MUS 412: Senior Project — Composition (and Theory) Majors must complete a Senior Project during the final semester of their senior year. As with Independent Study, students must submit a one-page proposal and Individualized Instruction Application form during the semester preceding.

THEORY/COMPOSITION JURIES

Sophomore Barrier Jury

Students seeking to pursue a Bachelor of Music: Composition or Theory degree must complete an interview with faculty members of the Theory/Composition area. Consideration is given to the applicant's work in MUS 111, MUS 112, MUS 211, and, as applicable, MUS 113.

Composition and Senior Project Juries

Each student enrolled in MUS 572: Music Composition or MUS 412: Senior Project must submit the results of their research/creative activity and complete an interview with faculty members of the Theory/Composition area.

PERFORMANCES

Performances/readings of student works/papers are encouraged and required. This can take several forms: weekly student recitals; end-of-semester juries; junior and/or senior recitals, lectures, or lecture-recitals; and other performance/presentation opportunities.

MUSIC EDUCATION STUDY

For students planning to seek state teaching certification in Band/Orchestra or Choral/General music education:

FIRST AND SOPHOMORE YEARS

To be considered for a major in music education, students should complete the following courses and requirements by the end of their sophomore year:

- Foreign Language course(s)
- One science course
- Earn a "C" or above in EDU 111/EDU 112/EDU 113/EDU 114,EDU 120 and EDU 221
- Have the dispositions and field experience evaluation for EDU 120 completed by the cooperating teacher
- Attend an Orientation session conducted by the Education Department and complete the Application for Admission to the Teacher Education Program as part of the orientation. Students will receive comprehensive information about the requirements of the teacher education program, including the Guide to Music Teacher Preparation Program. Note: *Completion of the Application for Admission to the Teacher Education Program does not guarantee acceptance into the teacher education program.*
    a) If not exempt, earn passing scores in the Praxis Core Academic Skills for Educators exams; exam information may be found online at www.ets.org/praxis. Information regarding test codes and qualifying scores for South Carolina may be found in the Application for Admission to the Teacher Education Program. Prior to preparing or registering for Praxis Core exams, students should consult with the Education Department if they are exempt from taking any of the sections of the Praxis Core exam (reading, writing and mathematics).
- Declare a major in music education.
- Receive a consensus recommendation from the Music Department.
- Successfully complete the sophomore barrier jury in the major applied area.

SOPHOMORES (SPRING TERM) OR JUNIORS (FALL TERM)

Declare a major in music education and successfully complete a sophomore barrier jury in the major applied area (if not already complete). Any Choral/General music education candidate whose primary instrument is piano must successfully complete both a piano jury and a voice jury. Choral/General students must have completed a minimum of two terms of voice study before requesting approval of major. (First-yearstudents are encouraged to take at least one term of voice study.) Any student wishing to major in Choral/General music education must be approved by the voice faculty during the sophomore spring barrier jury.

JUNIORS (SPRING TERM)

Proceed with courses required for certification and earn a grade of "C" or above in all professional education courses.

REQUIREMENTS FOR FINAL ADMISSION TO THE TEACHER EDUCATION PROGRAM

- Minimum academic grade point average of 2.75
- Clearance based on reports from the Office of Student Life and the Office of Academic Affairs
- Dispositions and field experience evaluation for EDU 221 completed by the cooperating teacher Grade of "C" or above in EDU 111, 112, 113, or 114, EDU 120, and EDU 221
- Grade of "C" or above in all music courses. If an intended Music Education major receives a grade of a C- (1.7) or lower in a music course, they will need to justify knowledge of the content at a "C" (2.0) level or above. The remediation will be to audit the class or retake the final exam, at the discretion of the professor, after which the professor will determine whether the student has achieved the required level of mastery.
- Qualifying scores in Praxis Core Academic Skills for Educators exams or exemption based on SAT or ACT scores
- Demonstration of ethical and professional dispositions
- Teacher Education Admissons Committee recommendations and faculty vote

  Note: Admission to the Teacher Education Program does not guarantee continuation or recommendation for certification.

SENIORS

- A thirty-minute solo recital on applied major instrument or voice
- Take and earn qualifying scores in the Music: Content and Instruction Praxis exam and in the Principles of Learning and Teaching (PLT) exam. Exam registration and passing scores for South Carolina may be found online at www.ets.org/praxis
- During the final phase of the teaching internship, apply for South Carolina certification. Even if students do not intend to teach in South Carolina, it is advisable to obtain certification here, as South Carolina enjoys reciprocity with many other states.

TEACHER CERTIFICATION

Furman's program of teacher education is subject to regulations, standards, and guidelines established by the South Carolina Department of Education and the Council for the Accreditation of Educator Preparation (CAEP).

PRAXIS ASSESSMENTS

Music Education Specialty Area Test (to be taken fall of senior year)

Candidates who wish to be recommended for certification in South Carolina must also pass the Music: Content and Instruction Examination. This test measures subject-specific content knowledge, with a focus on specialized content knowledge used in K–12 teaching.

Registration information and specific test codes required for certification are provided by the Education Department fall of the senior year. A fee is charged for each administration.

Principles of Learning and Teaching (to be taken spring of senior year)

Candidates who wish to be recommended for certification in South Carolina must pass the Principles of Learning and Teaching Examination. This test assesses knowledge of educational foundations and general teaching methodology believed to be necessary for a competent beginning teacher. Registration information and specific test codes required for certification are provided by the Education Department fall of the senior year. A fee is charged for each administration.

PART 6 — ENSEMBLES & PERFORMANCE OPPORTUNITIES

CHORAL PROGRAMS

Furman University and excellence in choral music have been synonymous for many years. From the outstanding Men's Glee Clubs of the 1930s and 1940s through the national reputation of the Furman Singers for the past 60 years, Furman has built one of the strongest undergraduate programs in choral music and choral conducting in the country. Each year, ensembles present two major choral-orchestral works with the Furman Symphony Orchestra — an oratorio in December and a major work in April. Membership in the choral ensembles is by audition and is open to all Furman students, majors and non-majors.

FURMAN CHAMBER CHOIR

The Chamber Choir is an elite ensemble with membership selected through special auditions in the spring of each year. The Chamber Choir performs concerts of vocal chamber music in Daniel Memorial Chapel and at various regional locales/events. Students earning placement in Chamber Choir receive additional vocal scholarship support. The Chamber Choir is directed by Dr. Stephen Gusukuma.

FURMAN SINGERS

Membership in the Furman Singers is open to all Furman students by audition. Upperclassmen audition in the spring, freshmen and transfers in the fall. Participation in Singers is a full year commitment. Rehearsals are Tuesday/Thursday, 4:00–6:00 PM in Harper Hall, Herring Music Pavilion.

Each year the Singers represent the university with concert tours throughout the East and South, performing for churches and schools and at other public functions. Locally, they present on-campus concerts and other performances throughout the school year. Singers' repertoire consists primarily of serious, sacred music from all historical periods. A typical concert includes poly-choral works, representative works from the Classical and Romantic periods, and some of the best of today's choral music. Furman Singers is directed by Dr. Stephen Gusukuma.

BELLE VOCI

Belle Voci is a treble choir open to all Furman students and performs a wide variety of musical styles from choral classics to selections from musical theater. In addition to campus concerts, Belle Voci combines with Furman Singers for the two oratorio performances each year. Rehearsals are on Tuesday and Thursday at 1:00–2:15 PM. Belle Voci is directed by Dr. Stephen Gusukuma.

ORATORIO CHORUS

The Furman Oratorio Chorus offers all Furman students, faculty and staff the opportunity to take part in the two major oratorio performances presented by the music department. Rehearsals are

generally for a six-week period beginning in the middle of the fall and spring terms — Tuesday and Thursday, 4:00–6:00 PM.

INSTRUMENTAL PROGRAMS

FURMAN SYMPHONY ORCHESTRA

The Furman University Symphony Orchestra is a 65–80 member, all-student orchestra that rehearses twice weekly on Tuesdays and Thursdays from 4:00–6:00 PM. There are normally 10–12 rehearsals during the year outside of the regularly scheduled class time. Attendance at all rehearsals is required. Registration for orchestra carries responsibility for attending all rehearsals. Rehearsal of parts outside of scheduled rehearsals is expected when needed.

In addition to presenting two full orchestral programs and a chamber orchestra concert each year, the orchestra joins the combined Furman choral groups for fall and spring oratorios. The Furman Symphony Orchestra provides opportunities for students to perform compositions of the great masters from all eras. Membership is granted by registration with the final appointment of individuals in winds and percussion determined by faculty members in each respective section. String players are auditioned for individual seating.

SYMPHONIC BAND

The Symphonic Band is open to all instrumentalists on campus. Auditions for seating occur at the beginning of each term. Audition information is provided one month before the start of the new term and may include scales, etudes, excerpts, and sightreading.

During Fall term, the Symphonic Band meets in conjunction with the Marching Band on Mondays from 4:00–6:00 PM. During Spring Term, the Symphonic Band rehearses on Mondays and Wednesdays (some Fridays may occasionally be used for sectional rehearsals) from 4:00–6:00 PM.

PALADIN REGIMENT MARCHING BAND

The Marching Band exists during Fall Term only. Participation is open to the entire university. Students should play a brief audition for the Director of Band in order to participate.

Rehearsals

Rehearsals are Wednesday and Friday afternoons from 4:00–6:00 PM. (Some Mondays will be utilized at the discretion of the staff.) On Game Days, there is a final run-through at 9:00 a.m. The Marching Band has a 5-day band camp on campus starting on Sunday before freshman orientation in August. The University covers all costs to boarding students. Band students are permitted to move into their assigned campus housing at the start of camp week.

Participation

Rehearsals begin on time and there are no unexcused absences. Any absence must be authorized by the director. Attendance at all marching band performances is mandatory and a schedule of all performances will be given to each member at the beginning of each fall term. If any member misses a rehearsal on the day prior to or the day of a performance, they may not be allowed to march at that performance.

All wind and percussion students are highly encouraged to participate in the marching band as there are musical skills to develop through marching band performance in addition to the leadership skills and group camaraderie that develop uniquely through marching band participation.

Any extra rehearsals will be announced two weeks in advance. If two weeks' notice is not given, the rehearsal is not subject to the above policies. Peripheral rehearsals or performances (church jobs, other paid or non-paid “gigs”) do not constitute an excused absence. Band rehearsals and performances are first priority.

Uniforms, Instruments, Music

The University provides all uniform parts with the exception of black shoes, black socks, and white cotton gloves. The University will provide certain instruments for the Marching Band: sousaphones, mellophones, marching baritones and percussion. Other instrumentalists must furnish their own instruments.

All University-owned instruments and uniforms must be turned in to the property managers before the end of each fall term. Failure to do so will result in the withholding of grades. Music will be distributed to each person by the Band Librarian. Each person is responsible for the music and will return it upon request of the librarian. Failure to return music and/or pay for lost or damaged music results in withholding of grades.

GUITAR ENSEMBLE

In the Guitar Ensemble there is a strong emphasis placed on reading music together and following a conductor. This ensemble will meet in the Spring Semester only, with rehearsals occurring on Tuesday and/or Thursday in the early evening. This ensemble is conducted by our guitar professors and is open to both music majors and non-music majors, classical and jazz guitarists.

JAZZ ENSEMBLE

The Jazz Ensemble is a traditional big band and is formed at the beginning of Fall Term, and is open to music majors and non-music majors alike. University-wide auditions are held during the first week of classes during Fall Term. Detailed audition information is posted on the Music Department website during the summer. If selected, participation is expected for the full academic year. The Jazz Ensemble rehearses Mondays and Thursdays from 2:30–3:45 PM, and performs for a variety of functions throughout the year. In order to perform in the Jazz Ensemble, students are required to register for MUS 067 for zero hours of credit.

JAZZ COMBOS

Jazz combos are smaller jazz groups, are more improvisation-focused than the Jazz Ensemble, and are open to music majors and non-music majors alike. University-wide auditions are held during the first week of classes during Fall Term. Detailed audition information is posted on the music department website during the summer. Rehearsals for these groups are TBA, but average 2 hours per week, which includes one faculty coaching session per week. The combos also perform at a variety of functions each year. In order to perform in a Jazz Combo, students are required to register for MUS 068 for zero hours of credit.

BASKETBALL BAND

During basketball season the Band Program provides a Basketball Band for each home game. The Basketball Band is open to all participants in the Band Program. The Basketball Band also travels to perform at the season-ending Southern Conference Tournament each year. The attendance and professional behavior codes set forth in the Marching Band section apply to all ensembles in the Band Program.

CHAMBER MUSIC

Chamber music is an important part of the music curriculum in all areas of instrumental study.

WINDS

Woodwind and brass students are strongly encouraged to participate in chamber music at Furman. Students will be assigned to various chamber ensembles (woodwind quintet, brass quintet, saxophone quartet, clarinet choir, clarinet quartet, etc.). These ensembles will be formed at the beginning of each term, and will be expected to rehearse and perform throughout the semester. The Al Bergman Saxophone Quartet is endowed by scholarship funds and is selected by audition at the beginning of each academic year.

STRINGS

All string students are encouraged to audition for the Hartness and the Gladden String Quartets which are formed by audition at the beginning of each fall term. Membership in these quartets comes with an additional annual scholarship. The members of these quartets meet for weekly coaching sessions and rehearse for at least two hours weekly. Both quartets perform publicly as well as for university events. Other string and mixed chamber groups involving string players are formed on a semester-by-semester basis in consultation with faculty.

PERCUSSION

From large multi-percussion ensembles to more delicate groupings, faculty member Omar Carmenates offers total submersion into all aspects and possibilities of the percussive world. Membership is open to music students from other performance areas. The ensembles rehearse in the evening and perform several times during the year on and off campus.

PIANISTS

Pianists are encouraged to be involved in chamber music. For Piano Performance majors, a chamber music work must be included in a public performance through MUS 564 (Advanced Collaborative Piano). Students should consult with their piano teacher and other appropriate faculty in the term prior to the performance term for repertoire and instrumental student assignments.

CHAMBER MUSIC COURSES

Students participating in chamber music should enroll in the applicable course numbers: MUS 069 (Brass Ensemble), MUS 070 (Woodwind Ensemble), MUS 071 (Percussion Ensemble), MUS 072 (String Ensemble), MUS 073 (String Quartet), and MUS 074 (Saxophone Quartet). Wind/Percussion Performance majors should enroll in MUS 505 (Chamber Music for Winds and Percussion) before graduation. Piano Performance majors should enroll in MUS 565 (Chamber Ensemble Piano) at least once before graduation.

CHAMBER WORKS ON RECITALS

Any student seeking to include a chamber work on a recital should refer to the requirements listed in Part 7 (Presenting a Recital). For policy on the use of additional performers, see Recital Procedures: Use of Other Performers.

OPERA PERFORMANCE

Furman has a strong tradition of training successful singer-actors within challenging classes and productions. The Sarah Reese Lyric Theater is dedicated to extending the musical experiences of undergraduate students through the policy of casting only students in opera roles, providing them with professional coaching and stage direction, and beginning their operatic stage careers in highly successful performances.

OPERA PERFORMANCE STUDIES

Opera Performance Studies allows students to study characterization and acting on the operatic stage, culminating in a performance of scenes from various operas. This class is open to all Furman students with permission from the instructor.

OPERA PERFORMANCE (PRODUCTION)

Opera Performance features a fully staged production of opera with costumes and make up, and, when appropriate, orchestra and scenery. Open to all Furman students by audition.

PART 7 — PRESENTING A RECITAL

WORKING WITH COLLABORATIVE PIANISTS

GENERAL GUIDELINES

The student soloist is responsible for contacting the pianist in advance to allow for adequate preparation of repertoire for rehearsals, lessons, and performances. This demonstrates respect for the pianist's time and other performing commitments as well as a desire for a high-quality musical experience.

Complete and legible music should be given to the pianist as soon as it has been assigned. Do not wait until you wish to rehearse together to get the pianist the music. Inadequate preparation time may result in a delayed performance. These minimum amounts of preparation time for various activities must be met for pianists provided through the department (time allowed should be increased with the difficulty of the piece):

- Rehearsal: 48–72 hours
- Lessons: 1 week
- Regular performances (Tuesday recitals, juries, etc.): 2 weeks

> *It is well within the pianist's right to refuse a request for a rehearsal, lesson or performance date if they were not given the music in a timely fashion, or if the minimum preparation time was not met.*

A minimum of 24 hours' notice is to be given for cancellation or rescheduling of rehearsals, lessons, or other engagements. Meetings canceled with less than 24 hours' notice, unless the direct result of an emergency situation, will only be rescheduled at the pianist's discretion.

Know the best way to reach your pianist. Pianists have been advised to respond to messages in a timely fashion; however, a soloist should not assume that the pianist “got the message” and should keep calling or writing until confirmation is received.

Pianists who are provided through the school are assigned a certain number of hours per week. Hours may not be “banked” or “stored” for later use unless the pianist agrees to do so.

PIANISTS FOR RECITALS

At the beginning of each academic year (rather than semester), faculty should inform the collaborative piano coordinator a list of all students in their studio planning to offer a recital in that academic year. (This is required even if a date has not been set.) Do not rely on students to convey this information. Please also supply the following information: student name; recital date and time; type of recital (jr, sr, BM, BA, required for degree or not — be as specific as possible); and repertoire (especially if the piano part is difficult).

Pianists for degree recitals are paid for by the department and are available for a specified number of hours as determined by the collaborative piano coordinator. Any arrangements with these

pianists beyond this allotment (contracting, scheduling, and payment) are the exclusive responsibility of the student.

Pianists are to be contacted early in the recital planning process; they are to be given music a minimum of six weeks in advance of the hearing in order to allow for their optimum preparation. All collaborating musicians' names are to be included on any programs, advertisements, flyers, etc.; the term “assisted by” should not be used under any circumstances, and the term “pianist” should be used instead of “accompanist.”

Faculty intending to use a staff pianist for a faculty recital or studio class should also inform the collaborative piano coordinator of this need at the beginning of each academic year.

VOCAL COLLABORATIVE PIANO

Music Majors or Intended Music Majors with Voice as Their Principal Instrument

Weekly Allocation: Voice majors will receive one hour of collaborative piano time per week: 30 minutes during lessons and 30 minutes of coaching. The music department funds these services.

Time may not be “banked” or “stored” for use beyond each week unless the pianist agrees to do so, but students may reallocate hours within a single week for special projects (recordings, extended rehearsals, etc.) if the pianist's schedule can accommodate the change.

Voice majors are welcome to hire any of our freelance pianists directly for any additional collaborative needs. Any arrangements with these pianists beyond the departmentally funded allotment (contracting, scheduling, and payment) are the exclusive responsibility of the student. This includes off-campus performances, masterclasses, recording sessions, etc.

Voice Non-Music Majors

Voice non-music majors are not eligible for departmentally funded collaborative piano services, whether registered for credit or zero-credit lessons. Voice non-music majors are welcome to hire any of our freelance pianists directly for their collaborative needs. However, any arrangements with these pianists (contracting, scheduling, and payment) are the exclusive responsibility of the student.

USE OF DANIEL RECITAL HALL

PRACTICE SCHEDULE

> *The Recital Hall is NOT available for routine practice.*

To insure appropriate preservation of the quality of the Music Department's concert grand pianos, guidelines have been established regarding the availability of practice time in the Recital Hall. Students may use the Recital Hall facilities for practice only when preparing for a recital appearance. The following maximum limits have been established for recital preparation using the concert grand pianos:

- Senior Recital (full recital): four hours
- Junior Recital or Senior Half Recital: two hours

- Regular Student Recital performance (Tuesday recital): thirty minutes

SCHEDULING THE HALL

The schedule of the Recital Hall is maintained in the Music Office. Students should refer to the schedule via 25Live (accessible through MyFurman) and request their allocated time for practice in the Recital Hall by filling out the online request form. See Appendix B for a suggested timeline of recital details. The complete recital packet, containing examples and all necessary forms, is available online or via the music office. Tuesday afternoon recitals use a smaller form which is also available online or from the music office. Space on Tuesday recitals is limited — plan ahead!

> *Students must be enrolled in performance studies during the term they appear on recital. Music Education majors are NOT eligible during their student teaching term.*

PIANO ACCESS

Daniel Recital Hall is equipped with three fine performance instruments; two Steinway concert grand pianos, one purchased in 2018 ("Rust") and the other purchased in 2019 ("Koscielny"), as well as a Yamaha concert grand. The Steinway grand pianos are to remain locked at all times when not in use. The "Rust" Steinway is to be covered when not in use, and is restricted for use as follows:

- Faculty solo and chamber recitals
- Visiting Artist solo and chamber recitals
- Music degree recitals
- Music Department sponsored recording sessions
- Other programs with permission of the Chair and/or Keyboard Area

The "Rust" Steinway generally will NOT be available for regular rehearsals, works involving prepared piano, Tuesday recitals, and other programs not sponsored by the Furman Music department. For other Music Department events, the "Koscielny" Steinway will be available for use. Key access is obtained through the keyboard faculty or via the music office. For non-music department events and works involving prepared piano, access is limited to the Yamaha grand unless specifically authorized by the keyboard area or Department Chair.

RECITAL PERFORMANCE & PROCEDURES

Music majors are encouraged to gain performance experience through participation in the weekly general recitals on Tuesday afternoon. Performance faculty members submit to the music office recital information forms for students who are prepared to perform.

> *A student desiring to present a recital must be registered for Performance Studies at Furman in the term of the proposed recital and must obtain instructor permission to present a recital.*

SENIOR RECITALS

Scheduling

All Performance majors are required to present a full recital (playing time, approximately 50–60 minutes) during the senior year. Music majors in areas other than Performance may present either a full recital or a half recital during the senior year, upon approval of their performance studies teachers.

Approval to present a senior vocal recital must be obtained in the spring of the junior year at the spring jury. All senior Bachelor of Arts music/voice majors will only give half recitals. Exceptions would be considered on a case by case basis. BA (vocalists) will NOT be allowed to present junior year recitals. Only Bachelor of Music vocal majors may give voice recitals during second semester. Other students giving voice recitals shall share recitals (two recitalists) during fall semester.

Performance Jury

Recitalists must be prepared to perform their senior recital repertory for the faculty in their area of performance approximately four weeks prior to the scheduled recital date. If this recital jury is satisfactory, the student will present the recital as scheduled. If the recital jury is unsatisfactory, the recital must be rescheduled for a later date and preceded again by a recital jury. Program information for all senior recitals must be submitted to the Music Office three weeks prior to the recital date. The recital will be normally presented at 8:00 p.m. Monday–Friday.

JUNIOR RECITALS

Scheduling

All performance majors are required to present a half-recital (approximately 30 minutes) during the junior year. Music majors in areas other than performance may present a half-recital during the junior year, upon approval of their principal teacher. BAs with a vocal emphasis will NOT be allowed to present junior year recitals; see the Voice Study guidelines for specifics.

Program information for all junior recitals must be submitted to the Music Office at least three weeks prior to the recital date. Receptions are reserved for senior recitals, only. Junior recitals are normally presented at 7:00 p.m. Monday–Friday. All recitals must be scheduled through the Music Department Office.

Performance Jury

Recitalists must be prepared to perform their junior recital repertory for the faculty in their area of performance approximately four weeks prior to the scheduled recital date. If this recital jury is satisfactory, the student will present the recital as scheduled. If the recital jury is unsatisfactory, the recital must be rescheduled for a later date and preceded again by a recital jury.

HONORS RECITALS

Scheduling

Twice each academic year (in fall and spring) the Music Department will schedule Honors Recitals featuring seven outstanding student performers from the junior and senior classes. After each faculty member (both full-time and part-time) has had the opportunity to nominate one student, the full-time faculty votes on the list of nominees to determine the selection of the seven student performers for an Honors Recital.

Eligibility

The same student cannot appear as a featured performer on two consecutive Honors Recitals (the exception to this rule is made in the instance of a student being nominated in different performing mediums). Appearing as an accompanist for an Honors Recital does not, however, disqualify a student from being selected for a solo appearance at the next recital. Students must be enrolled in performance studies during the term they appear on recital.

RECITAL PROCEDURES

Selecting a Date

Selecting a time and date should be done as far in advance as possible. This decision should be made with the approval of the performance studies teacher and the Music Department Office. Priority for these dates will be given in the following order. These dates are intended as guidelines, and exceptions — a far-advanced booking of a guest artist, for example — are expected. Requests should be made using the Junior/Senior Recital Calendar Request Form and submitted to the Music Office.

- Ensembles: November 1 (preceding year)
- Faculty and guest artist recitals: March 15 (preceding year)
- Senior performance recitals: March 31 (preceding year)
- Other degree required recitals: April 15 (preceding year)
- Composition recitals: April 15 (preceding year)
- Non-degree student recitals: April 20 (preceding year)
- Student chamber music recitals: April 20 (preceding year)
- University-sponsored; all other: September 15 (current year)

Scheduling

Because the music faculty feels that their attendance at student recitals is important, and because we want our performances to be attended by members of the Furman community at large, student and ensemble programs will be scheduled on evenings, Monday through Friday. Exceptions to this policy must be based on compelling or unusual circumstances; application for exceptions must be generated and justified by the student's applied teacher and submitted to the department chair for approval.

Cancellations

Cancellations and postponements should be avoided, but when unavoidable the Department of Music Office, pianist, and your performance studies teacher should be informed immediately.

Recording Services

This is an optional service. Both the Music Department and Daniel Chapel provide professional sound recording and streaming services for performances. For both Daniel Recital Hall and Daniel Chapel performances, complete a Recording Contract and return it to the Music Department Office at least one month prior to the performance. Recording tech services and supplies are paid for by the performer. Fees are specified on the form. Other means of recording are not restricted.

Recital Jury Deadlines

By four weeks prior to the performance, a senior recitalist must play for a faculty jury comprised of the performance studies teachers in their performance area. An unsatisfactory evaluation from this jury will require that the student postpone the scheduled recital. It is the applied teacher's responsibility to arrange the time and contact the faculty for this jury. The student must bring to the jury the completed Recital Jury Application form. This form must then be submitted to the Music Department Office with the jury's evaluation and the performance studies teacher's signature of approval. This signature indicates that the teacher approves of the program and the student's preparedness for the performance. You must be taking private lessons from this teacher during the term in which the recital is scheduled. The complete form, including the applied teacher's signature and full program information, must be received by the music office three weeks prior to the scheduled recital date.

Use of Other Performers

- The use of other students on any recital or concert must meet with the written approval of the area coordinator and applied instructor in the area from which the student is drawn. The area coordinator will secure permission from the applied instructor before approval is met for the recital. All approvals should be requested during the semester prior to the recital.
- For all Furman Music Department performances, every effort should be made to involve Furman students/faculty whenever possible. When a student desires to involve a performer who is not a Furman student, permission must be obtained from the performance studies teacher. The performance studies teacher should have the approval of the appropriate other faculty and the Chair before granting permission to involve a non-Furman student.

Dress Code

A dress or pantsuit of semi-formal nature — short skirts, revealing tops, and open mid-drifts are inappropriate — or coat, tie, and dress shoes are expected. The Honors recital and Junior/Senior recitals are more formal and long dresses (or formal semi-long) or tuxedos/suits are required. The student should consult with their applied teacher regarding appropriate performance attire. Those attending the recitals should likewise be dressed in a manner that reflects respect for the performers and the music they present.

Ushers

The person or persons presenting the recital are expected to provide ushers. The only exception is the Honors Recital and the designated concert series performances.

Programs

Programs for degree-required recitals are supplied by the department at no cost to the student. Program printing costs for recitals that are NOT required in the degree program are paid by the performers. Program note printing costs are paid by all performers, regardless of degree. Program and program note formatting and printing must be arranged by the Department Assistant. Program notes should be factually related to the recital repertoire and approved by your performance studies teacher; personal remembrances or notes are not appropriate and should not be included in program materials.

PART 8 — FACILITIES & EQUIPMENT

BUILDING HOURS

The Daniel Music Building and Herring Music Pavilion hours are 6:00 a.m.–10:00 p.m. Monday through Friday, except during holiday breaks and campus shut down days. Card swipe access is given to all music majors and students enrolled in private lessons. No building access is permitted between 2:00 a.m. and 6:00 a.m. Monday through Sunday.

REHEARSAL HALLS

Use of Harper Hall, the D-13 Large Ensemble Instrumental Rehearsal Hall and the McAlister Small Ensemble Instrumental Rehearsal Hall is by permission only and scheduled by the Office of the Music Chair. Unauthorized use of these facilities and their respective equipment is prohibited. Use of the teaching stations by students is prohibited unless under the direct supervision of a faculty member.

CLASSROOMS

Use of D-3 and D-104 is scheduled by the Office of the Music Chair. Use of the teaching stations by students is prohibited unless under the direct supervision of a faculty member. ALWAYS RESET A CLASSROOM IF YOU MOVE ANY FURNITURE.

EQUIPMENT

Musical equipment, stands and chairs should remain in their designated areas or be returned immediately following use. Please alert your ensemble director to any damage or non-compliance.

COPIERS

Students may use the copier in the Maxwell Music Library for small copy jobs of non-copyrighted material. There is a small fee for copier use. Larger copy jobs should be taken to the P2X copy center located in the Trone Student Center. The copier in the Mail Room is for faculty/staff use.

LOCKER ASSIGNMENTS

Lockers may be signed out from the Music Office at the beginning of the first semester and returned before or during exams in the final semester. A refundable key deposit is paid when the locker key is issued. Music students may hold their locker through senior year, at which time the key is due and deposit returned.

INSTRUMENT STORAGE ROOMS

For security reasons, access to instrumental storage rooms is controlled and monitored. Rooms should remain locked at all times when not in use. Storage rooms are not to be used for practice. The storage of personal instruments in these spaces is by permission only. Cello Room: For students enrolled in applied cello and double bass. Band: Owners of instruments too large for locker storage may discuss storage room options with Dr. Samuels, Dr. Olson or Dr. Carmenates as appropriate.

PRACTICE ROOMS

Each semester, practice rooms can be signed out through Sign-up Genius starting with seniors and then each subsequent class will follow. Each class will receive an email message with a link to Sign-up Genius when it is their turn to sign up for practice room time. Initial sign-up should be limited to 2 hours. If a student finds a scheduled room unoccupied, the room may be used until the registered student arrives. It is urged that students observe their practice schedule conscientiously.

PART 9 — ABOUT THE DEPARTMENT

VISION, MISSION & VALUES

Vision: A thriving global community enriched by Furman musicians through performance, education, scholarship, and lifelong musical engagement.

Mission: Provide an exceptional music education for students through artistically and intellectually diverse musical expression.

Values:

- Excellent undergraduate teaching
- Preparing students for a career in music
- Engaging musical performances and scholarship
- Fostering artistic creativity and curiosity in the Furman community
- Commitment to diversity, equity, inclusion, belonging, and accessibility
- Broad coalition of musical partnerships
- Interdisciplinary collaboration

STRATEGIC PLAN EXECUTIVE SUMMARY

Priority One: An Impactful and Distinct Student Experience

We will explore and implement student-centric innovations that enhance our pedagogical practice, galvanize learning, and challenge barriers by initiating a curricular review, strengthening our enrollment management strategies, pursuing facility improvements, enhancing our career counseling, and including music technology in our curriculum.

Priority Two: A Thriving Furman Musical Community

We will foster artistic creativity and curiosity in the Furman music community within a framework of diversity, equity, inclusion, belonging, and accessibility that allows each person to thrive and flourish by making our facilities more inclusive, examining our curriculum, processes, and programming through an equity lens, working to engage Furman students broadly, providing enhanced mentorship for faculty, and fully engaging our staff.

Priority Three: A Sustainable, Broad, and Visible Program

We will strengthen partnerships beyond Furman to elevate and expand Furman Music's reputation and identity, while building a sustainable future by developing strategic partnerships with other arts organizations, hosting a wide array of musical events, expanding our ability to tell our story, and enhancing our national profile.

APPENDICES

APPENDIX A: MUSIC FACULTY & ADMINISTRATION

Ms. Lisa Barksdale, voice • D115 • 864-294-2088 • Senior Lecturer in Music
Mr. Ian Bracchitta, jazz & classical bass • D2 • 864-294-2086 • Adjunct Faculty
Mr. Cody Beard, trumpet • McA C • 864-294-2086 • Adjunct Faculty
Dr. Mark Britt, low brass • D7 • 864-294-2116 • Professor of Music
Dr. Andrew Carlson, fiddle • McA B • 864-294-2442 • Adjunct Faculty
Dr. Omar Carmenates, percussion • D11B • 864-294-2406 • Professor of Music
Dr. Anastasia Christofakis, clarinet/woodwinds • D116 • 864-294-2117 • Associate Professor
Mr. Keith Davis, jazz piano • D118 • 864-294-2214 • Adjunct Faculty
Dr. Buddy Deshler, trumpet • McA C • 864-294-2531 • Assistant Professor
Mr. Matt Dingledine, jazz guitar • McA 205 • 864-294-2327 • Senior Lecturer in Music
Dr. Benjamin Dobbs, music theory • D106 • 864-294-2262 • Assistant Professor
Prof. Stephan Fillare, FSO/chamber music • McA 207 • 864-294-2583 • Instructor of Music
Dr. Bronwen Forbay, voice • D111 • 864-294-2817 • Associate Professor
Dr. Tyler Goodwin-Souffront, horn • McA 118 • 864-294-2486 • Adjunct Faculty
Dr. David Gross, piano • D120 • 864-294-2079 • Professor of Music
Dr. Stephen Gusukuma, Dir. Choral Activities • D1A • 864-294-2161 • Assistant Professor
Ms. Kelly Herd, pre-college piano • D4/D1B • 864-294-3521 • Adjunct Faculty
Mr. Patrick Herring, bassoon • McA 206 • 864-294-2272 • Adjunct Faculty
Mr. Shannon Hoover, jazz piano • D118 • 864-294-2086 • Adjunct Faculty
Mr. Samuel Hunter, composition • D109 • 864-294-2086 • Adjunct Faculty
Dr. Christopher Hutton, cello • D110 • 864-294-2019 • Professor of Music
Dr. Anna Barbrey Joiner, viola/string education • McA 201 • 864-294-3199 • Adjunct Faculty
Ms. Kathryn Knauer, voice • McA 202 • 864-294-2268 • Adjunct Faculty
Dr. Grant Knox, voice/Sarah Reese Lyric Theatre • D112 • 864-294-3034 • Associate Professor
Ms. Erica Lustig, voice (music theatre) • D115 • 864-294-2086 • Adjunct Faculty
Dr. Megan Lyons, music theory • D107 • 864-294-2025 • Assistant Professor
Dr. Michelle Moeller, oboe • McA 206 • 864-294-2272 • Adjunct Faculty
Dr. Matthew Olson, saxophone/jazz studies • D12 • 864-294-3284 • Professor of Music
Mr. Justin Page, music business • D116 • 864-294-2117 • Adjunct Faculty
Dr. Derek Parsons, piano • D119 • 864-294-2099 • Professor of Music
Dr. Denis Petrunin, percussion • D117 • 864-294-2582 • Adjunct Faculty
Dr. Anastasia Petrunina, violin • D117 • 864-294-2582 • Assistant Professor
Dr. Craig Price, voice • D113 • 864-294-2317 • Senior Lecturer in Music

Ms. Jeanie Reed, music education • D1-B • 864-294-3067 • Adjunct Faculty
Dr. David Rhyne, theory/organ/harpsichord • D1B • 864-294-2483 • Adjunct Faculty
Dr. Sue Samuels, Dir. Furman Bands/music ed • D10 • 864-294-3193 • Professor of Music
Ms. Lauren Sarkela, piano • D1B • 864-294-2620 • Adjunct Faculty
Mr. Daniel Sarkela, guitar and music history • McA 205 • 864-294-2086 • Adjunct Faculty
Ms. Patricia Sasser, music librarian • HMP 123 • 864-294-2192 • Library Faculty
Dr. David Stanley, Assoc. Dir. Furman Bands • D114 • 864-294-2223 • Assistant Professor
Ms. Molly Stanley, string music education • D114 • 864-294-2086 • Adjunct Faculty
Dr. Charles Tompkins, organ • D109 • 864-294-2969 • Professor emeritus; University Organist
Dr. Caroline Ulrich, flute • McA 203 • 864-294-2017 • Adjunct Faculty
Ms. Petrea Warneck, Alexander Tech. • McA 206 • 864-294-2272 • Adjunct Faculty
Mr. Justin Watt, drum set • D11B • 864-294-2086 • Adjunct Faculty
Ms. Melanie Wells, clarinet • D116 • 864-294-2086 • Adjunct Faculty
Mr. John Wickey, harp • McA 101 • 864-294-2059 • Adjunct Faculty

MUSIC ADMINISTRATION

Dr. Randall Umstead, Chair • D101 • 864-294-2086 • Professor of Music
Ms. Emily Sweezey, Director • D103 • 864-294-2118 • Staff
Ms. McKenzie Rybka, Administrative Assistant • D103 • 864-294-2086 • Staff
Ms. Jill Gusukuma, Admin. Asst — Ensembles • D006 • 864-294-2073 • Staff
Mr. Michael Vick, Instructional Technologist • RAB • 864-294-3645 • Staff

APPENDIX B: RECITAL TIMELINE FOR JUNIORS/SENIORS

> *The complete Recital Packet is available online.*

As far in advance as possible

- Select and sign-up for your recital date/time (in D-103)
- Sign out practice time in hall
- Seniors ONLY: Schedule reception with SAI (see Admin Assistant for guidelines)
- Confirm pianist and any other performers (must be faculty-approved)
- Schedule recital jury with pianist and faculty
- Discuss program content with your teacher
- Practice!!

Four weeks before recital

- Recording Contract Form due to the music office along with exact cash or check
- Perform RECITAL JURY for faculty
- Practice!!

Three weeks prior to recital

- Recital Application Form: obtain appropriate signatures and submit to Admin Assistant in the Music Department Office. Be sure program details are correct!
- Obtain signed approval for use of other performers
- Practice!!

Two weeks prior to recital

- Proof program, verify details with your teacher
- Program notes (optional): email to Admin Assistant in the Music Office — she will format and copy them per department guidelines
- Verify details with pianist and other performers
- Recording Engineer: verify which engineer is assigned to your recital
- Ask friends to usher for you (2–4)
- Practice!!

2–3 days out

- Recording Engineer: talk with them to verify what time they will arrive
- Programs (100–150): pick up, pay fee (waived if the recital is part of your degree)
- Pick up program notes and pay the cost ($0.10 per page; $0.20 if two-sided)

- Seniors: finalize reception details — chat with the custodian!
- Practice being perfect!!

Recital Questions?

Talk with your applied music teacher and…

Program Preparation/Payments: McKenzie Rybka, 864-294-2086, mckenzie.rybka@furman.edu

DRH Recording Engineer Supervisor: Michael Vick, 864-294-3645, michael.vick@furman.edu

DRH Scheduling/Guidelines: Main Office, 864-294-2086, FurmanMusicAdmin@furman.edu

Chapel Scheduling: McKenzie Rybka, 864-294-2086, mckenzie.rybka@furman.edu

Chapel Recording/Guidelines: Michael Vick, 864-294-3645, michael.vick@furman.edu

APPENDIX C: DEGREE FLOW CHARTS & JURY SHEETS

Degree flow charts and jury sheets are maintained on the Current Students page of the Music Department website.

Degree Flow Charts: Bachelor of Arts in Music; Bachelor of Music: Composition; Music Education Choral/General; Music Education Instrumental; Organ Performance; Piano Performance; String Performance; Theory; Voice Performance; Winds/Percussion Performance.

Jury Sheets: Keyboard Area; String Area; Theory/Composition Area; Vocal Area; Winds/Percussion Area.