# Forming Effective Study Groups

This handout will help you create effective study groups. Although everyone is different, the right contact method can make or break a study group. Some helpful programs that might be useful are: Google Docs, Survey Monkey, Doodle, GroupMe, Zoom, or social media. Communication is KEY!

| Steps | Set the Agenda | Sample Agenda: Comparing Notes |
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| * Choose 3-4 people for your group. * Seat an agenda. * Set deadlines * Complete tasks for each meeting. | * 1-3 minutes: Set Session Goal(s) * 15 minutes: Independent Study * 15-20 minutes: Group Study * 15-20 minutes: Independent Study * 10 minutes: Assess what you do and don’t know * 5-10 minutes: Review and seat goals for next session | * Before: attend class or read and take notes * Goal: Compare notes with others. * Independent Study: Review notes. Fill in gaps from textbook, lectures, etc. * Group Study: Compare notes with group members. Add or clarify information. * Independent Study: Combine, rewrite, or study notes to build a better understanding. * Assess: Identify topics for review. Determine what ideas need clarification. |

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