Melvin & Dollie Younts Conference Center

at Furman University

Reservation Information and Policies 2015-2016
Contact Information

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For more information on Wedding Events
contact a Younts staff member to receive our separate Younts Wedding Packet

Younts Conference Center

Whether you’re holding a business meeting for 400, a sit-down wedding reception for 320, or a training session for 15, the Younts Conference Center will welcome your guests with open arms. With Georgian-style architecture and masterful landscaping, the Younts Center is tucked in a quiet corner of Furman’s 750-acre property, with plenty of parking.

You will feel welcome the moment you step inside the lobby, appointed with the antique Furman family Persian rug and plush, comfortable seating. The welcoming area can become a registration area, provide welcome messages on the lobby television, serve as a vendor display area, or be an area for wedding guests to mingle. Meeting space is open and flexible, to allow large gatherings and break-out sessions. High ceilings and tall windows let you take in the light and the views; lighting options and plantation shutters let you control the lighting as needed.

The Younts Conference Center is a high tech multifunction facility designed to address your event needs. The Younts Center consists of one large meeting space that can be divided into five smaller areas. All rooms are reserved on a first come, first serve basis. Room reservations are made for a four hour or eight hour period of time. The Younts Conference Center has 13,000 square feet of meeting space available to reserve.
Available Spaces

Shaw Hall
Shaw Hall is the largest of the meeting rooms within the Younts Conference Center. The 52’ x52’ space is adaptable to all setups and can seat up to 300 guests depending on the seating arrangement.

Birmingham Room (110A, 110B) & Atlanta Room (120A, 120B)
The Younts Center has spaces that accommodate up to 50 guests depending on the seating arrangement. Each room is approximately 660 square feet. These rooms may be reserved alone or two coupled together to accommodate about 110 guests.

Heller Terrace
The Heller Terrace is a mini-amphitheatre setting that can accommodate up to 120 guests depending on seating arrangement for an outdoor event. This brick terrace the rear entrance to the Younts Conference Center.

DeSantis Pavilion
The DeSantis Pavilion is a prime outdoor venue with mountain views that seats up to 175 in the brick pavilion. The DeSantis Pavilion is equipped with a sound system to support wireless microphones, a DVD player, and radio. This venue also has bathrooms within the facility.

Audiovisual Equipment
The Younts Conference Center features state-of-the-art audio visual equipment to support your event. Meeting spaces have built-in audio visual technology. In order to maximize your experience at the Younts Conference Center, groups are required to use the built-in system, some exceptions apply. [Exceptions: DJ / Band / Live Performances] If a DJ is not being used a client may bring in their own CD’s to play. The CD’s may be played from the front desk or from inside the rooms.

Each meeting room is equipped with a built-in VCR, DVD, and LCD projection with overhead screens. The entire meeting space is a wireless internet facility. Some meeting rooms can accommodate more than one laptop at one time for projection. Floor boxes are located throughout the meeting spaces so that electrical support can be provided for microphones and laptops. Please allow the Younts Conference Center staff to assist you in activating this type of equipment.

The Younts Conference Center can accommodate any Power Point presentation or slide show. The presentation may be shown on 1 or all screens including the LCD screen in the lobby. Please arrange to bring all media in advance.
Please take a look at our website for more pictures and information!

www.furman.edu/Younts
2015 Rates for Younts Conference Center

“Half day” – up to 4 hours use, including client decoration/setup and takedown. “Full day” – up to 8 hours use; business meeting reservations may begin no earlier than 7:00 AM and end no later than 6:00 PM unless additional time is purchased at a rate of $250/hour (or fraction thereof).

110A (Birmingham), 110B, 120A (Atlanta) or 120B........................................ $150 half day, $250 full day (Sun.-Fri.)
110A (Birmingham) and 110B –or– 120A (Atlanta) and 120B ....................... $300 half day, $500 full day (Sun.-Fri.)
Shaw Hall ........................................................................................................ $500 half day, $900 full day (Sun.-Fri.)
Heller Terrace ............................. Included with rental of Shaw Hall; may not be rented separately from Shaw Hall.
DeSantis Pavilion ................................................................. $175 half day, $275 full day (Sun.-Fri.)

Younts Conference Center complex: $1,100 half day + $500 refundable damage deposit (Sun.-Fri.)
Due with contract: $1,050.00; balance due: $550.00.
$2,000 full day + $500 refundable damage deposit (Sun.-Fri.)
Due with contract: $1,500.00; balance due: $1,000.00.
$250.00 per additional hour or portion thereof (above 8).
$2,500 + $500 refundable damage deposit (Sat. – no half-days)
This rate applies to all wedding ceremonies & receptions.
Due with contract: $1,750.00; balance due: $1,250.00.

Due with contract: $1,050.00; balance due: $550.00.

Additional production costs may arise should services/items be requested. In order for these requests to be accommodated our office needs to be notified no later than 3 business days prior to your event.

Room reset during break/cocktail hour..................................................$250 Minimum + any additional labor
Reset of patio furniture on Heller Terrace.............................................$100
Removal of Lobby Furniture...............................................................$100
Fabric Draping in Shaw Hall.................................................................$200 + out of pocket expenses
Lantern Hanging.......................................................................................$5 per lantern + $50 Labor
Staging .................................................................................................$100 per 4’x8’ section (6 available)

-Required 2 sections minimum
-Adjustable height of 8”, 16” or 24”
-Skirting, carpet & a set of stairs included

• To reserve a date a signed contract, half of the rental fee and damage deposit are required; therefore, NO tentative holds can be placed on the calendar.
• Reservations are booked on a first come first served basis.
• A $500 refundable deposit is required when the entire Younts complex is rented, whether for 4 or 8 hours.
• The fee for the facility/room rental will include tables (60” rounds that seat 8-9 people, 6 high top tables and rectangular tables), chairs, in house audio-visual equipment and labor for basic clean up and room set.
• Basic linens and china are included with a catering order provided by Bell Tower Catering, Furman’s exclusive catering service provider.
Bell Tower Catering Information

Furman's Bell Tower Catering provides services ranging from coffee breaks and small deliveries to formal served dinners and wedding receptions on and off campus.

The Younts Conference Center boasts an on-site kitchen with full-service catering provided exclusively by Furman University Catering Services. Start with hor d’oeuvres and a cocktail hour on the terrace or head straight into the ballroom for an intimate served meal of filet mignon with a low country crab cake or a buffet sure to leave them satisfied, the choice is completely up to you!

Catering guides and services available at the Younts Conference Center can be found online at:
www.furman.edu/Younts

Click on Bell Tower Catering on the menu bar on the right side of the screen.

Don’t like what you see? Our experienced chefs and staff can help develop a menu just for YOU! To discuss your food service needs for your event, you may contact the Catering Office by calling (864) 294-3212.

Furman’s Bell Tower Catering is ready to assist with every detail to ensure the success of your event!

Alcoholic beverages are permissible at the Younts Conference Center. Bell Tower Catering will assist you in preparing and serving the alcohol for your event. Policies and pricing may be found on the Bell Tower Catering website under Policies.

Exceptions to the catering policy at the Younts Conference Center apply to wedding cakes and ice carvings. Individuals are allowed to have a wedding cake or an ice sculpture prepared and delivered by a licensed business to the Younts Conference Center for an event; contact Bell Tower Catering for more information.

Furman University Alcohol Policy

General Provisions Regarding the Consumption and Possession of Alcohol:

Furman confirms its policy that consumption of alcoholic beverages by individuals is prohibited in all locations on campus except as follows:

- Cherrydale Alumni House
- Timmons Arena
- DeSantis
- Pavilion
- White Oaks
- Younts Conference Center
- Ellison Pavilion at the Furman University Golf Course

Service of alcoholic beverages will be permitted only for catered or special group events approved by Furman University in those locations. Furman students who have attained legal drinking age will be allowed to consume alcoholic beverages, at the above specified locations, during special group events that are specifically approved and regulated pursuant to procedures that seek to ensure safety, discipline, responsible behavior, and compliance with legal prohibitions against underage drinking. All events which are authorized for alcohol consumption must be coordinated by Furman Catering Service.

Aiding and abetting in the sale or transfer of alcoholic beverages to any person under the age of twenty-one years old is prohibited. Any individual consuming or possessing alcohol must have a valid picture identification card on his or her person proving that he or she is 21 years of age or older.