Office 365 Access Through the Web

1. Navigate to the following site (outlook.com/furman.edu).
2. On the “Sign In” page enter your user name in the following format: username@furman.edu in the “User name:” field, and your network password in the “Password:” field. When you have finished click the “Sign In” button.

3. Once you have logged in you can access your e-mail inbox by clicking on the “Inbox” option under the “Outlook” section of the page.