

Public Information

Furman can disclose public information about you to legitimate requests from a third party if we determine that it is in your best interest for us to do so, unless you specifically inform us **in writing** that this type of information should not be released.

- your name,
- names of parents or spouse,
- local address and telephone number,
- home address and telephone number,
- e-mail address
- date and place of birth,
- field of study,
- class year,
- participation in officially recognized activities,
- height and weight of members of athletic teams,
- dates of attendance,
- most recent educational institution attended,
- any degree or awards received, and
- identification photograph

Written requests to withhold the release of all public information must be submitted to Academic Records.

Campus Directory

As a service to the entire university community, Furman also publishes a campus directory on an annual basis. A directory entry typically includes the following information for every current student:

- your name
- class year
- local telephone number
- local residence address
- Furman PO Box number
- home address

Circle any item that you do not want published in the campus directory. You may also amend your listing at any time using the WebAdvisor/ARMS student directory maintenance tool.

We also know with the ubiquitous nature of mobile telephone technology, you may not regularly use the telephone number Furman has assigned to you. It is vital too, in the event of a campus emergency, for us to know your mobile phone number. Please provide the number (including area code) below and indicate if you would like the number published in the university directory:

_____ PUBLISH MY NUMBER IN THE DIRECTORY
MOBILE TELEPHONE NUMBER KEEP MY NUMBER PRIVATE

Information for the Media

Finally, all of us at Furman take great pride in recognizing the good work of our students. If you are interested in having your accomplishments at the university publicized, please provide the name of your local newspaper below. Be aware, we will never release anything more than the directory information described above without seeking your written permission.

If you agree, please provide the name of your hometown and your local newspaper:

You should also be aware that the university reserves the right to photograph and/or videotape students and their guests while on university property or during university-sponsored functions. These images and audio may be used for promotional purposes, including use in university magazines, newspapers, press releases, booklets, pamphlets, newsletters, advertisements, videos, Web site and associated sites, and other promotional materials.

MORE COMPLETE INFORMATION ABOUT ACCESS TO YOUR RECORDS IS PRINTED IN THE HELMSMAN, FURMAN UNIVERSITY'S STUDENT HANDBOOK. ADDITIONAL QUESTIONS OR CONCERNS SHOULD BE DIRECTED TO ACADEMIC RECORDS.