

## Global Awareness and Core (CGA) Subcommittee Minutes 3/24/06

Members present: Christopher Blackwell, Tony Caterisano, Kate Kaup, Tom Lewis (Steering Committee), Derek Parsons, John Shelley, Kevin Treu, Paul Wagenknecht, Will Walker (student).

Absent: David Morgan, Anthony Thompson (student).

The meeting was called to order at 2:07 PM

- The Chair reported on his meeting with the Steering Committee where the CGA Committee's concerns were addressed.
  - The responsibilities of CGA Committee were not yet clear.
  - The development of electronic forms was proposed with the help of a faculty member from the Computer Science Department.
  - The Steering Committee will further explore the role of the CGA Committee.
- I. First question generated by CGA Committee – How are proposals, approvals, etc. going to “flow” between committees.
- The Curriculum Committee deals with all new courses.
  - CGA Committee then evaluates according to criteria established by the CRC, and voted upon and approved by the Furman faculty, for each CGAR category.
  - CGA Committee sends recommendations to the Steering Committee.
  - Other questions arose: How will current courses be handled? Will they be reviewed by the Curriculum Committee beyond simply renumbering the courses? Where does approval of the Furman faculty come in the process? Does the Curriculum Committee approve the courses first or can it be a “parallel” process where both committees consider each new proposal?
- II. It was reported that the “mock draft” item on the proposed schedule has been removed by the Steering Committee.
- III. After item 7f of the ITF draft schedule it was proposed that the CGA Committee send groups of courses that we receive and deliberate on to the APC Committee with a narrative.
- It was proposed that the CGA Committee send emails to every Department Chair requesting information on courses offered by that department, along with a rationale for the CRC Category for that course and why it would qualify.
  - CGA Committee members would then follow up with interviews with the Department Chairs to gather more information.
  - The CGA Committee would then compare the information gathered from each department to the CRC criteria for each CGAR.
  - It was proposed the CGA committee develop a form to guide the Department Chairs without altering the CRC descriptions of CGAR.
  - Questions were raised regarding the format of the forms – Should we model our forms after those used by the CLP Committee? Should it be in

the form of a short (1 paragraph) narrative? Should we have a draft form “in hand” when we interview the Department Chairs?

- IV. It was proposed that members of the CGA Committee pair up and be assigned two or more CGAR categories. Each committee member would develop a form for an area of expertise as well as an area that they are less familiar with. These pairings were made with assignments to every CGAR category. We all agreed to work on these individually so that we can collaborate in pairs at our next meeting.
- V. The question of requiring chairs to suggest possible courses for CGAR's, in advance of actually, formally proposing those courses, was put on hold, pending completion of initial work on the guidelines.
- VI. The meeting adjourned at 3:10 PM

Respectfully submitted,  
Tony Caterisano  
Recording Secretary