

RECORDING CONTRACT

Daniel Recital Hall



Furman Music Department

Michael Vick, Technology Supervisor, x3645, C&IS Help Desk x3277

Complete and submit to Loretta Evatt in the Music Office one month prior to your recital date.

Recording Date: _____ Start Time: _____ Length of Recital: _____

Name of Soloist/Ensemble: _____

Instruments/Voices: _____

Name of Person Making Request: _____

E-Mail : _____

FU Box # : _____

Phones : _____

GUIDELINES

- The Recording Contract must be submitted at least **one month** prior to the event.
- Your payment must accompany the Recording Contract or you will not be recorded.
- Your one payment to "Furman University" will include the CD-R media and engineer's fee.
- Junior Recitals must choose the Stereo mics (\$20) option.
- There must be a one-hour sound check prior to your performance for the "Multiple mics (\$40)" option.
- You must provide written approval from your applied music instructor to do a sound check.
- All sound checks are one hour prior to your event. (If that block of time is available.)

RECORDING OPTIONS (*Check appropriate items*)

_____ \$20 Stereo overhead mics. *One Engineer / CD (Recording Option 1)*

PRIVATE INSTRUCTOR'S SIGNATURE _____ DATE _____

_____ \$40 Multiple on-stage mics, sound check hour, *Two Engineers / CD (Recording Option 2)*

PRIVATE INSTRUCTOR'S SIGNATURE _____ DATE _____
(I approve a sound check one hour prior to the recital.)

CHAIRMAN'S OFFICE SIGNATURE _____ DATE _____
(Required for Option 2)

OFFICE USE:

Date Paid: _____ Amount Paid \$ _____ Paid by: *Cash* *Check*

Office Signature: _____

Checks are paid to "Furman University" in Music Office D-103. **Keep Your Receipt.**