


















Younts Conference Center

Green Meetings Policy

Furman University has adopted a commitment to environmental sustainability as one of its foremost strategic goals, and in following this mandate the Younts Conference Center is committed to minimizing the environmental impact of meetings and events held by encouraging our patrons to incorporate the following into their event planning:

-  Allow Furman to provide a speaker to welcome guest and speak for 5-10 minutes on Furman's sustainability efforts.
-  Prepare an environmental policy for your meeting, and share it with all those involved: delegates, venue management, presenters & exhibitors.
-  Use paperless technology when possible. Create a conference web site; offer electronic registration and confirmation; advertise using the web and/or email. Publish the conference itinerary on-line.
-  Encourage speakers to provide electronic copies of handouts and any visual presentations and post them on your web site. Suggest that speakers gather business cards and mail presentation materials (on disk when possible or by email) to interested attendee's after the event.
-  When paper copies are preferred, have all materials published on recycled paper, using soy or vegetable based inks. Print or copy on both sides of the paper. Avoid glossy paper when possible.
-  Create signage that is recyclable or that can be used at future events.
-  Collect plastic name tag holders for reuse.
-  Request that on site recycling be provided for paper products, plastics and other recyclable materials that may be generated.
-  Choose centerpieces and decorations that can be reused, such as living plants or silk flowers. Give these away as door prizes.
-  Consider providing your delegates with reusable coffee mugs at the start of the conference.
-  When working with Furman Dining Services to plan your food & beverage needs:
 -  Request that china service or biodegradable disposable service ware be provided, as well as cloth napkins and table cloths.
 -  Eliminate use of plastic stir sticks with any beverage service, request reusable spoons in their place.
 -  Ask that condiments, beverages, and other food items be served in serving containers and not in individual packets.
 -  Include vegetarian meals, and plan meals requesting fair trade coffee and local, seasonal produce when possible.
 -  Provide accurate meal counts (at least 1 week prior to your event) to help limit food waste.
 -  Ask to have food served without garnishes or use edible garnishes.

We are asking you to join us in making a commitment to help us protect our natural resources. The Younts Conference Center operates by LEED building standards, we recycle and we also provide space on the CES website before and after your meeting to post handouts and support materials for your event. In addition, we are now offering a 15% discount on rental rates for groups willing to host "Green" meetings. To qualify for the discount you must complete 10 of the 17 suggestions listed above. Please contact the Yount Center at 864-294-2390 for more information.